



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 15th, 2020
IDAHO CITY COMMISSIONERS ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Commissioner Jackson, Commissioner Stirm, Clerk Prisco, Deputy Clerk Coffelt, Prosecuting Attorney Strong, Assessor Juszczak, Sheriff Turner, Human Resources/Court Supervisor Schiffer, Wildland Fire Mitigation Forester Richardson, Emergency Management Coordinator Showalter, Planning & Zoning Deputy Clerk Turner, Planning & Zoning Permit Tech Davis, Community Justice Administrator Leader, Treasurer Turner.

ABSENT: Chairman Ward.

Commissioner Stirm called the meeting to order and the pledge of allegiance was recited.

EXECUTIVE SESSION: Commissioner Stirm MOTIONED to move into executive session per I.C. 74-206(1)(b), personnel, to discuss any issues and obtain updates on ongoing matters falling under the motioned executive session codes. (HR Officer Schiffer, Prosecutor Strong, and Risk Manager Prisco were also present for executive session.) Commissioner Jackson SECONDED. Roll call vote: Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Commissioner Stirm brought the meeting out of executive session per I.C. 74-206(1)(b), personnel, no action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Jackson MOTIONED to accept the official meeting minutes from Tuesday, September 8th, 2020. Commissioner Stirm SECONDED; All Ayes.

DEPARTMENTAL ISSUES: The job description and notice for publication for the IT Administrator position was presented to the Board, reviewed and discussed. Amendments to the job description will need to be made. The job description and the notice for publication for the Planning & Zoning Administrator position was presented to the Board; reviewed and discussed (posting the advertisement on government websites). A payroll addition for the Planning & Zoning Permit Tech was presented to the Board for review, discussion ensued. Commissioner Stirm MOTIONED to approve the payroll addition and changes for the Planning & Zoning Permit Tech. Commissioner Jackson SECONDED; All Ayes. Treasurer Turner discussed the date and time of the tax deed sale, which will be September 22nd, 2020 at 10am at the Idaho City Courthouse. Payments are to be made within twenty four (24) hours of the sale with certified funds (no personal checks) to the Treasurers' Office. Clerk Prisco presented and discussed an order form from Trakstar that needed to be completed with the renewal of the Trakstar software. Commissioner Stirm MOTIONED to approve the order form for Trakstar in the amount of \$7,107. Commissioner Jackson SECONDED; All Ayes. Treasurer Turner discussed the possibility of a shed for the Miners' Exchange Building in order to store the tools in. The Board has requested that quotes be obtained and submitted to them at a later time.

BOISE COUNTY POLICIES: None.