



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 14th, 2020
COMMISSIONER ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Stirm, Clerk Prisco, Deputy Clerk Coffelt, Prosecutor Strong, Assessor Juszczak, Emergency Management Coordinator Showalter, Sheriff Turner, Planning & Zoning Administrator Caulder, HR Administrator/Court Supervisor Schiffer, Road & Bridge Superintendent Jones, Community Justice Administrator Leader, Wildland Fire Mitigation Forester Richardson.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(b), and per I.C. 74-206(1)(i), risk management, to discuss any issues and obtain updates on ongoing matters falling under the motioned executive session codes. (Human Resources Administrator Schiffer, Prosecutor Strong, and Risk Manager Prisco were also present for executive session.) Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session I.C. 74-206(1)(b), personnel, and per I.C. 74-206(1)(i), risk management, no action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Stirm MOTIONED to accept the official meeting minutes from Thursday, July 2nd, a special meeting. Chairman Ward SECONDED; Ward – Aye; Stirm – Aye; Jackson – Abstained. Motion Carries. Chairman Ward MOTIONED to accept the official meeting minutes from Tuesday, July 7th, 2020. Commissioner Jackson SECONDED; All Ayes. Commissioner Jackson MOTIONED to accept the official meeting minutes from Wednesday, July 8th, Board of Equalization hearings. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to approve the official meeting minutes from Thursday, July 9th, 2020. Commissioner Stirm SECONDED; All Ayes.

DEPARTMENTAL ISSUES: The job description for the Road & Bridge Department Equipment Operator was reviewed by the Board, discussion ensued. Road & Bridge Superintendent Jones presented a payroll addition to the Board for review and discussion. Chairman Ward MOTIONED to approve the payroll addition request by Superintendent Jones of the Road Department. Commissioner Stirm SECONDED; All Ayes. Wildland Fire Mitigation Forester Richardson presented documentation to the Board concerning a legal notice for the Idaho World along with a request for proposal on the Wildland Fuel Mitigation contractor opportunity. Commissioner Stirm MOTIONED to approve the Request for Proposal for the Boise County, Bogus Basin, and Clear Creek Hazard Mitigation project. Commissioner Jackson SECONDED; All Ayes. IT Administrator Sullivan spoke to the Board concerning purchasing laptops for the Prosecuting Attorneys' Office. Documentation will be presented to the Board later in the day. Commissioner Stirm MOTIONED to accept the quote from the IT Administrator for two (2) Dell Laptops in the amount of \$1,310.70. Commissioner Jackson SECONDED; All Ayes.

BOISE COUNTY POLICIES: None.

CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS: A Public Defense Commission Grant was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the Grant Supplemental Questions Agreement for the Public Defense Commission in Boise County. Commissioner Stirm SECONDED; All Ayes. Resolution 2020-35: an Asset transfer from Boise County to Idaho City was discussed. Commissioner Stirm MOTIONED to adopt Resolution 2020-35; a Boise County resolution to transfer equipment from the Boise County Justice fund, Sheriff's Department, to the City of Idaho City, Police department.

CORRESPONDENCE: The bills/claims were presented to the Board for review and approval. Commissioner Jackson MOTIONED to pay the bills/claims in the amount of \$201,146.35 dated July 9th, 2020. Commissioner Stirm SECONDED; All Ayes.

• General Fund	\$60,111.71	Solid Waste	\$13,712.00
• Road & Bridge	\$66,480.46	Tort	\$0.00
• Justice Fund	\$15,311.08	Weeds	\$442.95
• EBCAD	\$1,683.20	E911	\$2,421.94
• Court Facilities	\$0.00	63-1305B/Bond Fund	\$0.00
• District Court	\$5,490.16	Snowmobile IC8-A	\$10.44
• Indigent	\$35,059.73	Snowmobile GV8-B	\$5.19
• Junior College	\$0.00	Sheriff's Vessel	\$367.17
• Revaluation	\$50.32	Health Preventive	\$0.00

A discussion ensued concerning rescheduling of the continued public hearing for the Liebetrau Subdivision Vacation Continuance. A catering permit was presented to the Board for review and discussion. Commissioner Stirm MOTIONED to accept the liquor catering permit for Tubs Inc. DBA-Boise River Catering. Commissioner Jackson SECONDED; All Ayes. A ratification of Valley County Commissioner Elt Hasbrouck's appointment to the Central District Health Board was presented to the Board for review, discussion ensued. Commissioner Jackson MOTIONED to approve Valley County Commissioner Elt Hasbrouck to serve on the Central District Health Board of Health. Commissioner Stirm SECONDED; All Ayes.

DEMAND WARRANTS: Six (6) Demand Warrants were presented to the Board for review, discussion ensued. Commissioner Jackson MOTIONED to pay Bank of America in the amount of \$231.04 for the purchases for COVID reasons- face masks for the Court, out of fund number 01-19 and account number 449-00. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Bank of America in the amount of \$58.29 for a payment needed to balance July 2020 statement, and avoid a penalty, out of fund number 06-50 and account number 0440-00. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay East Boise County Ambulance in the amount of \$12,000 for a 2007 GMC Ambulance, VIN#1GDE5C395F421539, out of fund number 23-00 and account number 800-0002. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Payee #3 in the amount of \$2,407.50 for confidential legal services, out of fund number 01-36 and account number 559-00. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Lexis Nexis in the amount of \$70.72 for the Assessor Lexis Nexis agreement out of fund number 1-2 and account number 440-0. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Office Depot in the amount of \$69.67 for Assessor