



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, MARCH 31<sup>st</sup>, 2020  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Clerk Prisco, Deputy Clerk Coffelt, Prosecutor Strong, Assessor Juszczak, Treasurer Turner, IT Administrator Sullivan, Sheriff Turner, Community Justice Administrator Leader, Human Resources/Court Supervisor Schiffer.

**VIA PHONE CONFERENCE:** Commissioner Stirm, Emergency Management Coordinator Showalter, Wildland Fire Mitigation Forester Richardson, Solid Waste/Noxious Weeds Superintendent Rekow, Planning & Zoning Administrator Caulder.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**EXECUTIVE SESSION:** Chairman Ward MOTIONED to move into executive session for a human resources update from Human Resources Director Schiffer, to include Risk Manager Prisco, per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(i), risk management in order to discuss any issues and obtain updates on ongoing matters falling under the motioned executive session codes. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Stirm – Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(b) personnel and per I.C. 74-206(1)(i), risk management, no action required.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Jackson MOTIONED to accept the official meeting minutes from Tuesday, March 24<sup>th</sup>, 2020, as written. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to accept the official meeting minutes from a special emergency meeting on Wednesday, March 25<sup>th</sup>, 2020, as written. Commissioner Stirm SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Clerk Prisco presented drafts of letters that will be sent out to the contractors to the Board for review, discussion ensued. A discussion concerning the Planning & Zoning department utilizing the mapper in the Assessors' office from January through April. Clerk Prisco presented documentation concerning employee guidelines during the changes that have been taking place during the COVID-19 pandemic, discussion ensued. Chairman Ward MOTIONED to approve the Boise County COVID-19 Guidelines as amended. Commissioner Jackson SECONDED; All Ayes. A brief discussion ensued concerning the Secure Rural Schools (SRS) funds between the Board and Clerk Prisco. A document provided by the Idaho Association of Counties was presented to the Board and discussed concerning the steps of running a telephonic meeting. Clerk Prisco gave an update to the Board on the happenings with the upcoming election in May. The election will still take place on May 19<sup>th</sup>, 2020, it will be a mail out ballot only (no polling locations). Information on the county website will help with the process.