

BOISE COUNTY BOARD OF COMMISSIONERS  
MONDAY, AUGUST 27<sup>TH</sup>, 2012  
BOISE COUNTY COMMISSIONERS' ROOM  
**OFFICIAL MEETING MINUTES**

Chairman Fry called the meeting to order at 9:00 A.M. The Pledge of Allegiance was recited.

**PRESENT:** Chairman Robert A Fry, Commissioners Jamie A Anderson and Terry C Day, Clerk Mary Prisco, Assessor Brent Adamson and Treasurer April Hutchings.

**COMMISSIONER DISCUSSION:** Commissioner Day inquired about the budget hearing plan. Chairman Fry stated that he felt it would be a decision of the Commission and that he planned on making an introductory statement and overview of the budget. The Clerk's office will provide copies of the Tentative Budget, as published, and the revenue spreadsheet, to the public.

Commissioner Anderson reported that J-U-B Engineering has reviewed the construction contract for the EBCA Placerville Ambulance facility. The total cost of the project is approximately \$64,000 more than originally estimated. The EBCAD Advisory Board will have an emergency meeting this week to discuss the issue. Commissioner Anderson has been working with the Idaho Department of Commerce to determine if they will commit additional funding to the project and believes that they will be able to commit an additional \$30,000. Commissioner Anderson drafted a letter of gratitude to members of the Springs Fire incident team.

**AMENDMENTS TO THE AGENDA:** There were no amendments to the agenda.

**MINUTES:** Minutes from the November 18<sup>th</sup>, 2011, December 5<sup>th</sup>, 2011, August 17<sup>th</sup>, 2012 and August 20<sup>th</sup>, 2012, meetings were presented. Chairman Fry made a MOTION to approve the minutes of the August 20<sup>th</sup>, 2012, meeting. Commissioner Anderson SECONDED. All ayes; motion passed. The remaining meeting minutes will be moved to the September 4<sup>th</sup> meeting due to time constraints.

**DEPARTMENTAL ISSUES:** Assessor Adamson reported that several letters had been sent to constituents for erroneous Homeowner's Exemption amounts. Assessor Adamson briefly reviewed the process and timeframe of correcting these types of changes.

Interim Planning & Zoning Administrator Canody asked the Board whether they would like her to post an advertisement for the two open positions on the P&Z Commission. Chairman Fry updated the group on his progress in recruiting P&Z Commission members. He has one commitment and another that is likely.

Chairman Fry inquired as to any recent communications between Mike Williams and Ms. Canody. Ms. Canody stated that she spoke with Mr. Williams last week and stated that a draft of the Land Use Ordinance would be forthcoming soon. Commissioner Anderson suggested that a joint meeting between the Board of County Commissioners and the P&Z Commission be held, which would cover the revised Land Use Ordinance. Commissioner Day inquired as to whether there was a revised building permit for the EBCAD Placerville building. It was reported that the original application needs to be revised to reflect the discounted fees that were approved by the Commission at the August 20<sup>th</sup>, 2012 meeting.

Emergency Management Services Coordinator, John Roberts, provided an update on the fires and stated there are no new fires in the county. The status of the Trinity Ridge fire was reported.

Mr. Roberts reported that there is still no report, at this time, on the Idaho Decompression event. Mr. Roberts asked that the Commission provide direction to him on the EMPG 2011 grant coverage and the application of the remaining funds to cover salary/benefits of the EMS Manager.

Clerk Prisco reported that she had obtained four bids for the repair of the Courthouse plumbing leak and asked that the Commission provide direction on how they would like to proceed. The Commissioners agreed to have Clerk Prisco follow-up on the companies that submitted bids and return to the Commission with a recommendation of which contractor to use.

Clerk Prisco reported on the status of the Risk Management project that Chief Deputy Woodstrom has been working on with Doug Colwell from HD Insurance. Commissioner Anderson stated that this is likely the first time that the county has looked at the facilities from a risk management perspective.

Clerk Prisco requested that a draft financial policy be placed on the Commissioners' agenda for September 10<sup>th</sup>, 2012. The draft would contemplate the policy needs for each of the county's funds.

**COMMITTEE REPORTS:** Chairman Fry reported that he and Commissioner Anderson attended a tour in Weiser, which was sponsored by RC&D. The event included a review of a proposed project site in the town of Weiser. Several projects have been completed already in Weiser, including the clean-up of several areas in the town. Chairman Fry noted that all these projects have been entirely volunteer based projects. Commissioner Anderson added that the projects included a beautiful mural done by a local artist as well as 50 donated flower baskets located throughout the town.

Chairman Fry reported that he attended a Woody Biomass meeting in Cascade. The currently ongoing biomass projects were discussed by the Commission.

Commissioner Day reported that he attended the Trinity Ridge fire briefing for the new Type I incident team.

Commissioner Anderson attended the public meeting, last week in Idaho City, for the Trinity Ridge fire. Commissioner Anderson attended a three day-long Wildlife Summit sponsored by the Idaho Fish & Game Department. The presentations included international and national speakers.

**LIQUOR LICENSE APPLICATIONS:** Commissioner Day stated, for the record, all of the liquor license applicant names. Chairman Fry made a MOTION to approve liquor license numbers 24 through 29, subject to the receipt of the State license document, if pertinent. Commissioner Day SECONDED. All ayes; motion passed.

**CONTRACTS/AGREEMENTS/GRANTS:** Chairman Fry made a MOTION to approve the Benchmark Research & Safety extension contract for 2013. Commissioner Anderson SECONDED. All ayes; motion passed.

Commissioner Day made a MOTION to approve for signature, the amendment to the SISK Contract, a Boise National Forest Contract, #12-LE-11040205-073. Chairman Fry SECONDED. All ayes; motion passed.

Chairman Fry made a MOTION to approve the Pathology Agreement with Ada County. Commissioner Day seconded. All ayes; motion passed.

**DEMAND WARRANTS:** Chairman Fry made a MOTION to approve the following demand warrants for Chevron and Texaco Business Card for fuel purchases within the Justice Fund, Sheriff's department, in the amount of \$4,586.42; National Finance Center (PCIP), in the amount

of \$536, for September/October PCIP premiums on an indigent case; and National Finance Center, in the amount of \$1,142, for September/October PCIP premiums on an indigent case. Commissioner Day SECONDED. All ayes; motion passed.

**INDIGENT:** There were no indigent-related items.

**BILLS:** Chairman Fry made a MOTION to approve the claims presented with the exception of the Allied Waste invoice (no supporting voucher in the files). Commissioner Anderson SECONDED. All ayes; motion passed.

General Fund	\$	9,819.01	Solid Waste	\$	6,791.21
Road & Bridge	\$	18,760.32	Indigent	\$	16,006.26
Justice Fund	\$	5,305.52	Tort	\$	7,250.00
EBCA	\$	2,570.61	Revaluation	\$	1,274.73
District Court	\$	1,658.59	Weeds	\$	14,234.22

**PA ISSUES:** Interim Prosecuting Attorney Gee recommended an executive session for Ravenscroft case.

Interim P.A. Gee then addressed the contract with Moore, Smith, Buxton & Turcke and reported that they would like to revise the contract to be on a task order basis. The tasks would require approval by the Commission and that any tasks performed under this contract would be on a time and expense billing. A dollar amount ceiling would be established for each task under the contract. Chairman Fry made a MOTION to approve the general contract with Moore, Smith, Buxton & Turcke. Commissioner Day SECONDED. All ayes; motion passed. Chairman Fry made a MOTION to approve Task Order #1 (Re: Severance CUP) with a cap of \$2,000 and amended to state that funding will come from the FY 2012 budget. Commissioner Anderson SECONDED. All ayes; motion passed.

Regarding the South Fork Bridge matching issue, Interim P.A. Gee is working on scheduling a meeting with the attorneys of the South Fork Bridge partners and will report on that once established.

Regarding the Severance appeal, Interim P.A. Gee discussed some of the concerns including: P&Z timeliness for observation for enforcement. If the Commission would be willing, a solution would be to authorize members of other departments to be able to perform an observation.

Chairman Fry MOTIONED that the Board go into executive session under I.C. 67-2345(1)(f) to discuss the Ravenscroft case. Commissioner Day SECONDED. Roll call vote: Commissioner Day-aye; Chairman Fry-aye; Commissioner Anderson-aye. Motion passed.

Chairman Fry stated that the Board of County Commissioners, coming out of executive session, discussed the Ravenscroft case and that no action would be taken.

**CONSTITUENT INPUT:** There was no constituent input.

**MISCELLANEOUS & CORRESPONDENCE:** Chairman Fry made a MOTION to approve letters to Idaho Power and Frontier Communications, authorizing them to relocate their utilities in connection with work to be done for the South Fork Payette Bridge. Commissioner Day SECONDED. All ayes; motion passed.

Chairman Fry made a MOTION to approve the payroll addition, under EBCAD, for Jerry Newland as the Director of Operations. Commissioner Day SECONDED. All ayes; motion passed.

Commissioner Anderson made a MOTION to allow Jerry Newland and Fred Scott to sign vouchers for EBCAD. Commissioner Day SECONDED. All ayes; motion passed.

**PUBLIC HEARING-BOISE COUNTY:** Chairman Fry closed the regular public meeting and opened the public hearing for the FY 2013 Boise County budget. Chairman Fry commented on the difficulty in reading the initially published budget in the Idaho World. Chairman Fry discussed the difficulty in preparing the budget, specifically regarding the incorporation of the details of the HB 697 legislation. Additionally, the county's net taxable market value declined from \$663 million to \$628 million and that presented additional challenges for the county in applying the statutory fund levy limits. The county also needed to incorporate or plan for current and future bridge matches. The county was also required to incorporate and plan for a bond or special levy fund prior to having final information.

Interim Prosecuting Attorney Gee discussed certain changes that have occurred with his department's budget. A copy of the job description for the Legal Secretary III position was presented. Interim P.A. Gee referred to information that was provided by email to the Commissioners at an earlier date. A revised proposed payroll budget was presented to the Commissioners. He discussed the issue of categorizing Chief Deputy Rosenthal as an independent contractor vs. an employee and the reasoning and research for Mr. Rosenthal to be compensated as an independent contractor. Chairman Fry asked if Mr. Gee was comfortable that Chief Deputy Rosenthal met the IRS qualifications as an independent contractor. Mr. Gee discussed insurance coverage for Mr. Rosenthal. Dave Sasser, ICRMP legal representative, was contacted regarding the subject and it was determined that ICRMP is willing to extend coverage to this particular contractor. Chairman Fry expressed the Commission's appreciation for the work that he has been doing.

Clerk Prisco reviewed the information contained in the Projected/Shared Revenue spreadsheet.

Jayne Reed, Garden Valley, provided constituent input.

John Blattler, Wilderness Ranch (east Boise County), provided constituent input.

No written comments were received by the Commissioners or Clerk. Chairman Fry commented that both he and Commissioner Anderson held individual meetings within their districts but the turnout was very low.

The public hearing was closed and the Commissioners began deliberations on the Boise County FY 2013 budget. Commissioner Anderson made a MOTION to change the published budget as follows: 1) accept all payroll changes for the Prosecuting Attorney's Department, as presented today, by Interim Prosecuting Attorney Gee, and use PILT funds originally allocated to the Tort Fund (in the tentative budget and in the amount of \$27,592) to affect those changes; reduce the bond fund amount to be levied to \$390,000; increase the community projects budget (Current Fund, department 17) by \$500; and any remaining monies, of the original \$27,592 in PILT funds, be applied to the Road Department's cash carryover amount for FY 2013. Commissioner Day SECONDED. All ayes; motion passed. The Clerk's office will make the changes and present the final budget to the Commission at the September 4<sup>th</sup>, 2012 meeting.

**PUBLIC HEARING-EAST BOISE COUNTY AMBULANCE DISTRICT:** The public hearing for the EBCA District was opened. Commissioner Anderson asked Clerk Prisco for a recommendation as to which fiscal year the Placerville ambulance facility should be placed. Clerk Prisco recommended that it be accounted for in the final budget of EBCA District for FY 2013.

John Fiedler, Wilderness Ranch (East Boise County), provided constituent input.

Commissioner Anderson recommended that Mr. Fiedler be considered for the "Member At Large" for the EBCAD Advisory Board and he agreed to be considered.

The public hearing was closed and the Board began deliberations upon the EBCAD budget. The Clerk was instructed to prepare the final budget for EBCAD with the following changes: 1) calculate the amount of EBCAD funds needed to complete the Placerville Ambulance facility and to take into account the construction bid amount, an additional commitment of \$30,000 from the Idaho Department of Commerce, the building permit cost, and additional engineering costs; 2) adjust the published tentative budget downward for property tax revenue equal to the amount calculated by Clerk Prisco in the L-2 form for EBCAD.

**FUTURE AGENDA TOPICS:** The Commissioners agreed to the following agenda items:

- Review draft financial policy for September 10<sup>th</sup>, 2012 meeting.
- Idaho Decompression mass gathering permit.
- Application for use of remaining EMPG 2011 grant monies to cover EMS Manager salary/benefits.
- No meeting on September 17<sup>th</sup> due to the IAC annual conference.
- Title III funding documentation for September 24<sup>th</sup>, 2012 meeting.
- GIS project, possibly, for the September 10<sup>th</sup>, 2012 meeting.
- Review of land use ordinance (date to be determined once draft received).
- Riverfront Estates FCO's still need to be finalized for any changes due to a platting issue on the F&G easement. P.A. Gee needs to review beforehand.
- Schedule FY 2012 budget opening on the September 4<sup>th</sup> agenda.

Having no further business, Chairman Fry adjourned the meeting until 9:00 a.m. on Tuesday, September 4<sup>th</sup>, 2012.

Approved this 4<sup>th</sup> day of September, 2012.

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**ROBERT A. FRY**, Chairman  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board