

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, MAY 14<sup>th</sup>, 2013  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**Present:** Chair Balding, Commissioners Wilkins and Anderson, Sheriff Roeber, Assessor Adamson, Treasurer Hutchings and Clerk Prisco.

Chair Balding called the meeting to order and the Pledge of Allegiance was recited.

**COMMISSIONER DISCUSSION/COMMITTEE REPORTS:** Chair Balding attended the Mental Health Board meeting.

Chair Balding attended the Board of Equalization (BOE) two-day training course.

Chair Balding attended a Central District Health meeting.

Commissioner Wilkins attended the UDO meeting with Commissioner Anderson.

Commissioner Wilkins attended the LEPC meeting.

Commissioner Wilkins attended the BOE training.

Commissioner Anderson attended the EBCA meeting and received/distributed statistics for the ambulance units. Two sets of minutes of EBCA meetings were distributed and provided to Clerk Prisco.

Commissioner Anderson attended the UDO meeting.

Commissioner Anderson attended the BOE training.

Commissioner Anderson attended the State Scenic Byway Program meeting.

Commissioner Anderson reported that the Idaho Transportation Department had made a decision on the Gardena Bridge replacement project; they have pulled the project.

**AMENDMENTS TO THE AGENDA:** Chair Balding made a MOTION to change the agenda time for Prosecutor Gee, to immediately follow the Indigent Hearing scheduled at 1:30. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-aye. Motion passed.

**MINUTES:** Commissioner Anderson made a MOTION to approve the minutes, with changes noted, to the May 1<sup>st</sup>, 2013 Commissioner's meeting. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-aye. Motion passed. Commissioner Anderson made a MOTION to approve the May 7<sup>th</sup>, 2013 minutes of the Boise County Commissioner's meeting. Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-aye. Motion passed.

**DEPARTMENTAL ISSUES:** Rora Canody, Acting P&Z Administrator, brought a rough cost estimate of Boise County expenses associated with the VOPVFD (Valley of the Pines Volunteer Fire Dept.) CUP fees.

Ms. Canody reported that the next UDO meeting is scheduled for May 22<sup>nd</sup>, 2013 in Centerville.

Sheriff Roeber discussed emergency management issues: radio distribution and training class on Monday for use of radios. Sheriff Roeber stated that the Frontier phone lines are up now and described the issues that he had with the phone service vendors. Sheriff Roeber discussed a grant recently awarded to Boise County. Sheriff Roeber updated the Commission on the LEPC meeting in Garden Valley.

Treasurer Hutchings reported on the status of the Eagle Springs properties.

Clerk Prisco did not have anything to report, however; Commissioner Anderson reported that a letter had been received by the Commission recognizing Clerk Prisco's successful completion of the two year Risk Management Certification Program (administered by Idaho PRIMA).

**BILLS:** Chair Balding made a MOTION to approve the Claims Report, with changes noted to the Sheriff's Department and Treasurer's Department, dated May 10<sup>th</sup>, 2013. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed.

General Fund	\$	66,556.56	Solid Waste	\$	25,755.47
Road & Bridge	\$	48,035.70	Tort	\$	4,275.00
Justice Fund	\$	16,141.16	Weeds	\$	374.38
EBCA	\$	1,909.57	E911	\$	32.87
District Court	\$	10,609.75	Snowmobile IC8-A	\$	187.51
Indigent	\$	32,451.43	Snowmobile GV8-B	\$	3,792.63
Revaluation	\$	327.73	Sheriff's Vessel	\$	65.92

**CONTRACTS/AGREEMENTS/GRANTS:** Sheriff Roeber presented the Army Corp of Engineers Contract to the Commission and reviewed the highlights of the contract, including the amount of \$27,398.40. Commissioner Anderson made a MOTION to approve the contract between the US Army Corp of Engineers and Boise County, Sheriff's Office, for Lucky Peak for FY 2013. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-abstained; Chair Balding-aye; Commissioner Anderson-aye. Motion passed.

Sheriff Roeber stated that, the first week of June, his Chief Deputy will be on hiatus and he will be at the IAC Sheriff's Association conference. Sheriff Roeber will officially designate John Archer as acting Chief Deputy for the Sheriff's Department.

Commissioner Anderson presented information, to the other Commissioners, on the results of the Technology Committee meeting this week, including using the State contract for purchases of computers. Commissioner Anderson made a MOTION that the Boise County Board of Commissioners approve the computer purchase as recommended by the Technology Committee, in the total amount of \$22,197.35. Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed.

**DEMAND WARRANTS:** Commissioner Anderson made a MOTION to approve the ARRA demand warrants to California Contractors, in the amount of \$103.96 and the other to Crop Production Services, in the amount of \$1,375.20. Commissioner Wilkins made a MOTION to approve the demand warrant for Jamie Anderson for medical insurance reimbursement, meetings, mileage and office supplies, in the amount of \$1,756.57 and to the IAC for the Commissioners/Clerks conference registration fees of \$130.00. Chair Balding SECONDED. Commissioner Anderson-abstained; Chair Balding-aye; Commissioner Wilkins-aye. Motion passed.

Commissioner Anderson made a MOTION to approve a demand warrant to Vicki Wilkins for \$316.41 (for reimbursement of expenses). Chair Balding SECONDED. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-abstained. Motion passed.

**INDIGENT:** Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(d) and (f), to discuss the release of liens on cases 12-11-H and 13-03-C, and discuss cases 13-03-A, 13-03-D and 13-05-A. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Coming out of executive session, Chair Balding made a MOTION to sign releases of liens on cases 12-11-H and 13-03-C. Commissioner Anderson SECONDED. Roll call vote: Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Chair Balding

made a MOTION to approve the following cases: 13-03-A and 13-03-D and to table case 13-05-A. Chair Balding AMENDED her motion to state that case 13-03-D is tabled, pending (review of) additional resources. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

**PA ISSUES:** Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(f), pending litigation, Ravenscroft case. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Coming out of executive session, Chair Balding stated that the Ravenscroft case is continuing on (no action taken).

Prosecutor Gee discussed a draft EBCAD Medical Director Agreement with the Commissioners. Commissioner Wilkins made a MOTION to direct the Clerk's Office/Prosecutor's office to finalize the draft version and send the EBCAD Medical Director Agreement document to Dr. Sturkie for his review. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

**CONSTITUENT INPUT:** There was no constituent input.

**INDIGENT HEARING:** Chair Balding closed the regular meeting of Boise County Commissioners and MOTIONED to open the Indigent Hearing for indigent case 12-11-C, executive session, under I.C. 2345(1)(d). Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously. Coming out of executive session, Chair Balding stated that the case has been approved and thus the hearing was cancelled.

**FINAL FY 2012 AUDITED FINANCIAL STATEMENT:** Clerk Prisco reviewed the final change to the FY 2012 audited financial statements (the Landfill Closure footnote) and then reviewed the draft management representation letter, with additions from Prosecutor Gee, with the Commission.

**FINALIZATION OF JOB DESCRIPTIONS, BOCC REPORTS:** The Commissioners reviewed the job descriptions of positions which report to the Board: P&Z Administrator, Road & Bridge Superintendent, Solid Waste Superintendent, Noxious Weeds Superintendent, Emergency Services Coordinator and the Community Justice Administrator. Changes were discussed and will be made by the Clerk's Office and reviewed by the Commission in their final form.

**WORKPLACE SAFETY PROGRAM:** Chair Balding made a MOTION to table the Workplace Safety Program for added information from Sheriff Roeber regarding blood draws and ensure that notes from the Clerk's Office were incorporated in the document. Commissioner Wilkins SECONDED. All ayes; motion passed.

**MISCELLANEOUS & CORRESPONDENCE:**

- Commissioner Wilkins made a MOTION to sign the letter to the Squaw Creek Soil Conservation District for the Boise County funds allocation for \$2,600, understanding that, barring the budget and foreseen events, that is the County's intent. Commissioner Anderson SECONDED. All ayes; motion passed.
- Commissioner Wilkins made a MOTION to table the Big Guys Mountain Rendezvous mass gathering application for further information. Chair Balding SECONDED. Discussion followed with Sheriff Roeber. All ayes; motion passed.
- Commissioner Wilkins made a MOTION to approve the retail alcohol liquor license for Jeff Sharply for The Springs Resort, located on Highway 21, Idaho City, ID, expiring August of 2013. Commissioner Anderson SECONDED. Roll call

vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.

- The Commission reviewed a letter from the USFS Idaho City Ranger District regarding the Belshazzar Minerals Project. Commissioner Wilkins made a MOTION to sign a letter for the Belshazzar minerals project, addressed to Brandt Peterson, USFS, Idaho City District, with (the Board's) comments with regards to the project letter that was received from the USFS. Chair Balding SECONDED. All ayes; motion passed.
- Bill Jones, Road Department Superintendent, presented two payroll additions to the Commission. Commissioner Anderson made a MOTION to approve payroll additions for employees Michael Hunt and Chuck Elliott, effective 5/20/13, amended to state that one employee is being promoted from a part-time to a full-time position and one from an operator to a lead position, both of which had been vacated. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Clerk Prisco presented a payroll addition for the Deputy Court Clerk/Jury Commissioner position. Chair Balding made a MOTION to approve Stacey Aubrey, Court Clerk/Jury Commissioner, to start May 20<sup>th</sup>, 2013. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Chair Balding made a MOTION to sign the letter in connection with the (audited) financial statements for the year ending September 30<sup>th</sup>, 2012, to Bailey & Co., to include the changes that were made earlier in the day. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed unanimously.
- Chair Balding made a MOTION for the reinstatement of employment of John Roberts, Emergency Services Coordinator, effective May 20<sup>th</sup>, 2013. Commissioner Anderson SECONDED. Roll call vote: Commissioner Anderson aye; Chair Balding -aye; Commissioner Wilkins-nay. Motion passed.

**COMMISSIONERS' BUDGETS:** The community projects budget (01-17) was discussed first, followed by discussion of the Commissioner budget (01-05).

**FUTURE AGENDA TOPICS REVIEW:** The Commissioners maintained the agendas for May 21<sup>st</sup> and May 28<sup>th</sup>, as presented by Clerk Prisco. The Commissioners established a meeting date of June 14<sup>th</sup>, 2013, Friday, for the payment of bills and other items to be added. Clerk Prisco presented a list of open business items to the Commission and additional items, from the Commissioners, were discussed and will be consolidated with the existing items.

Commissioner Wilkins made a MOTION to adjourn the meeting of May 14<sup>th</sup> and recess until the regular meeting of May 21<sup>st</sup>, 2013. Chair Balding SECONDED. All ayes; motion passed.

Approved this 21<sup>st</sup> day of May, 2013.

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**BARBARA M. BALDING**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board

05-14-2013 reg. min.