

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, MARCH 24<sup>th</sup>, 2015  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

In attendance: Chair Wilkins, Commissioners Jackson and Ward, Sheriff Roeber, Treasurer Hutchings, Clerk Prisco, Deputy Loya, Chief Administrator Woodstrom.

Chair Wilkins called the meeting to order and the pledge of allegiance was recited.

**AMENDMENTS TO THE AGENDA:** None.

**CONSTITUENT INPUT:** John Stone, Horrocks Engineers, gave a handout to update the Board as to when the start dates are for construction, etc. on the Middle Fork Bridge Project.

**MINUTES:** Commissioner Jackson MOTIONED to pass the Monday, March 16 meeting minutes with Atlanta Highway District. Commissioner Ward SECONDED. All ayes, motion passed. Commissioner Ward MOTIONED to approve the minutes for March 17<sup>th</sup>, as presented. Commissioner Jackson SECONDED. All ayes, motion passed. Commissioner Jackson MOTIONED to pass the minutes for March 18<sup>th</sup> with the change requested. Commissioner Ward SECONDED. All ayes, motion passed.

**DEPARTMENTAL ISSUES:** Sheriff Roeber gave a brief discussion on Dispatch (one of the new employees has resigned) and he also spoke about search and rescue.

Emergency Management Services Coordinator – John Roberts spoke about a resolution of mutual aid to other Idaho counties. It will be in the packets for next week for review.

Mr. Roberts spoke about Emergency preparedness training and that he would like to purchase t-shirts for those that attended/participated. Chair Wilkins stated she would like to see a proposal and know where the money is coming from to pay for them. Mr. Roberts stated he would have the information for the Chair this afternoon.

Commissioner Jackson stated to Mr. Roberts that there needs to be some sound buffer on the generator at the Miner's Exchange Building. The Board will discuss this with Mr. Roberts later today.

Noxious Weeds - Boise Basin CWMA 5 Year Memorandum of Understanding – Paul Rekow is in attendance and spoke about the MOU. Commissioner Ward MOTIONED to approve the agreement between Boise County and the Boise Basin CWMA MOU. Commissioner Jackson SECONDED. All ayes, motion passed.

The IWS Agreement was moved to 2:30 pm.

Treasurer Hutchings spoke about the purchase of a time clock for the Treasurer and Assessor office. The Tech Committee approved them to move forward on this purchase. Chair Wilkins stated that this particular time clock uses thumbprint and also that it can be added on to, as far as other departments attaching to it. The Clerk's office is also interested in having one. Chair Wilkins MOTIONED to approve the expenditure per the Technology Committees request with regards to Assessor Juszczak and Treasurer Hutchings fingerprint time clock, in the amount of \$557.33, to be paid for out of the Technology fund. Commissioner Ward SECONDED. All ayes, motion passed. Treasurer Hutchings stated that her part-time employee did not get the appropriate raise at the time when all employees received their \$.40 raise. Chair Wilkins asked that the Treasurer get all the information together and how to get this fixed. Commissioner Jackson asked that the

Treasurer write an explanation. Commissioner Ward MOTIONED to address the corrected payroll reimbursement, as per Treasurer Hutchings, for her deputy, with a written explanation for the reimbursement. Commissioner Jackson SECONDED. All ayes, motion passed. Treasurer Hutchings stated that her office has started the 2011 delinquent taxes process.

Clerk Prisco spoke about Val Delyea of Community Justice, who's employee, A. Hastie, will be used periodically as a facilitator for Strengthening Families Program.

Prosecutor's Office – CAI quote for a monitor for Jolene Maloney. Commissioner Jackson MOTIONED to buy the computer screen for the Prosecutor's office, from the Tech budget, in the amount of \$242. Commissioner Ward SECONDED. All ayes, motion passed.

**CONTRACTS/AGREEMENTS/GRANTS:** None.

**DEMAND WARRANTS:** Commissioner Ward MOTIONED to approve the demand warrant for Michael Johnson as presented. Commissioner Jackson SECONDED. All ayes, motion passed. Chair Wilkins MOTIONED to approve the demand warrant, in the amount of \$557.33, as reimbursement to Treasurer Hutchings, for the biometric time clock, out of the Technology budget. Commissioner Jackson SECONDED. All ayes, motion passed.

**INDIGENT:** None.

**PA ISSUES:** Prosecutor Gee was not in attendance. Deputy Jolene Maloney is in attendance. Arrow Rock Road Maintenance Agreement – this was tabled until next week. Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(f), under pending litigation. Commissioner Jackson SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Jackson – aye; Commissioner Ward - aye, motion passed. Coming out executive session per I.C. 67-2345(1)(f), Chair Wilkins stated there were only updates from legal, no decision were made.

**INTERNAL CONTROL POLICY REVIEW:** The Board Resolution for Financial Reporting. Clerk Prisco stated that the edits have been included in the document before the Board. The Board discussed the revised policy. Chair Wilkins MOTIONED to adopt Resolution 2015-22 amending Resolution 2015-15 amending the Boise County Financial Controls. Commissioner Wilkins SECONDED. All ayes, motion passed.

**EMERGENCY MANAGEMENT:** Sheriff Roeber and John Roberts were in attendance to discuss the Karney Fire monies due for what was not covered by IDL and that is the County's responsibility. \$23,000 was requested by IDL per the Cost Share Agreement, FEMA's response was to question our overtime/Sheriff usage policies. Reimbursement was approved by FEMA for \$8451.00 (minus the \$939) for the reserves and equipment costs. Sheriff Roeber explained further about the road closures and public safety vs. firefighter safety. Chair Wilkins asked Clerk Prisco if the funds are available to pay the remaining amount out. Sheriff Roeber states it is in the Sheriff Reserve account. Commissioner Ward asked for clarity regarding the overtime documentation and overtime issue from that time frame. Sheriff Roeber clarified and stated that the current policy is appropriate. Mr. Roberts added to the conversation in regards to past vs. current policy and comp time vs. overtime pay. Commissioner Jackson brought up 2006/2007 comp time issues. Chair Wilkins explained her knowledge of that situation. Mr. Roberts asked about depositing the check from FEMA. Clerk Prisco clarified that this will be deposited into the Justice Fund.

Generator issue - Mr. Roberts stated that the company who installed the generator says that foam insulation may be the answer. He would like to come up and look at it with Mr. Roberts.

T-shirt discussion – Chair Wilkins reviewed the documentation provided by Mr. Roberts. Chair Wilkins asked that 3 bids be obtained and discussed at the next meeting.

**CANINE USAGE DISCUSSION AND BUILDING UPDATE:** The building update was tabled until next week.

Sheriff Roeber distributed packets to the Commissioners and Clerk concerning the canine issue. Deputy Prosecutor Maloney added that this issue has an impact on future litigations. Ms. Maloney stated she would like to have an executive session to discuss the future litigation/dog issue. Sheriff Roeber proposed a canine program which specializes in dogs who assist deputies in tracking, patrol and drug detection. Deputy Prosecutor Maloney added that a search cannot be performed on a vehicle without the canine indicating the presence of drugs. Pros and cons were discussed. Sheriff Roeber stated that ICRMP has been notified and that he has reviewed other policies so he can incorporate information into a Boise County Canine Policy. Commissioner Ward questioned the forfeiture indicated in the documents. Models from similar counties were requested from the Sheriff. Chair Wilkins voiced concerns about only having one handler vs. all Sheriff's Deputies working with the canine. Sheriff Roeber stated that the one officer assigned to the canine is an Ada County resident. Compensation and other questions were raised by Chair Wilkins.

**IWS CONTRACT:** Paul Rekow, Solid Waste Department, is in attendance and presented a draft contract for review. Chair Wilkins asked about the rate of pay of our current employees at the dump sites versus what the contracted persons are being paid. Chair Wilkins spoke about accommodations made for Miller Enterprises (being open to receive refuse on a day when they are not normally open). Mr. Rekow state he would look into those opportunities to change the schedule, therefore reducing the hours & costs. A weight scale vs. air bag scale was discussed for the trucks/trailers. Chair Wilkins recused herself from this decision stating that the contract is existing, but does not have to be renewed. Chair Wilkins requested to see other options that would be more cost effective for the county and that the current contract is not satisfactory. Mr. Rekow stands by this proposed renewal of the contract. Mr. Rekow stated that an RFP (Request for Proposal) could be drafted, with guidance as to what is really being requested. This was tabled for further review.

**MISCELLANEOUS & CORRESPONDENCE:**

- Commissioner Discussion/Committee Reports – Commissioner Ward spoke about the AHD meeting from last Monday, the toll road equipment and research and that he is keeping in touch with West Central Highlands.  
Chair Wilkins spoke about a laptop for Deputy Prosecutor Maloney that was approved at the Tech meeting. Chair Wilkins spoke about the discussion from the Tech meeting concerning employing an "in house" IT person.  
Chair Wilkins attended the CDH meeting, the City of HSB meeting (they still haven't signed the agreement with Boise County) and the Woody Biomass meeting.  
Chair Wilkins spoke about the lease concerning the Lowman Emergency Service building.  
Chair Wilkins stated that the restrooms in the Miner's Exchange building are being renovated.  
Chair Wilkins stated that the Travel Policy was sent out for review at next Tuesday's meeting.
- Bills – Chair Wilkins MOTIONED to approve the claims in the amount of \$86,650.41, as presented. Commissioner Jackson SECONDED. All ayes, motion passed.

General Fund	\$	8,829.04	Solid Waste	\$	1,940.91
Road & Bridge	\$	10,260.30	Weeds	\$	559.51
Justice Fund	\$	36,862.12	E911	\$	7,643.30
EBCA	\$	2,875.14	Snowmobile IC8-A	\$	1,075.16
District Court	\$	1,936.17	Snowmobile GV8-B	\$	96.04

Tort	\$	9,649.00	Revaluation	\$	56.25
Jr. College Tuition	\$	2,850.00			

- GV Fire District letter of support - Chair Wilkins MOTIONED to sign the letter of support to Garden Valley Fire District to pursue a grant for ambulance equipment. Commissioner Ward SECONDED. All ayes, motion passed.
- FLAP letter of support – Chair Wilkins MOTIONED to sign the letter of support. Commissioner Ward SECONDED. All ayes, motion passed.
- USDA Juniper letter of support - Commissioner Ward MOTIONED to approve the letter of support for the Juniper Outfitters. Commissioner Jackson SECONDED. All ayes, motion passed.
- USDA Allred Adventures letter of support - Chair Wilkins MOTIONED to sign the letter of support. Commissioner Jackson SECONDED. All ayes, motion passed.
- ID Power letter of support – Commissioner Ward MOTIONED to approve the letter. Chair Wilkins SECONDED. All ayes, motion passed.
- Certificates of Residency - Commissioner Ward MOTIONED to approve both of the Certificates of Residency. Commissioner Jackson SECONDED. All ayes, motion passed.
- Future Agenda Topics Review – the Board reviewed the future topics.

Chair Wilkins MOTIONED to recess the regular meeting of the Board of Commissioners until the 31<sup>st</sup> of March at 9:00 a.m. Commissioner Jackson SECONDED. All ayes, motion carries.

Approved this 31<sup>st</sup> day of March, 2015.

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**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board