

BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 19TH, 2013
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

Present: Chair Balding, Commissioners Anderson and Wilkins and Clerk Prisco.

Chair Balding called the meeting to order at 9:00 a.m. and the Pledge of Allegiance was recited.

COMMISSIONER DISCUSSION/COMMITTEE REPORTS: Chair Balding reported that there were three scheduled meetings last week, two of which were cancelled. Chair Balding attended a CDHD meeting.

Commissioner Anderson attended a City of Crouch Council meeting on March 13th, 2013 where she was on their agenda to present a lot split request, for the property to be acquired by the county, for the Middlefork Payette Bridge project right-of-way. Commissioner Anderson prepared and submitted a final report, including quantification of energy savings, for an energy grant which replaced the heating/lighting/retrofits for the Miner's Exchange building (in Idaho City).

Commissioner Anderson attended a Boise Forest Coalition meeting last week.

Commissioner Anderson received a letter from Sentury Dynamics which will be passed on to Assessor Adamson and Prosecutor Gee for review and response.

Commissioner Anderson attended an EBCAD Advisory Board meeting last week and provided a draft of their February meeting minutes to the other Commission members.

Commissioner Anderson stated that she, Commissioner Wilkins and Clerk Prisco attended a meeting with the 501(c)(3) organizations/ambulance units of EBCAD. Commissioner Anderson prepared and presented a memorandum which provides a list of items to be possibly addressed in future MOU's (developed during the meeting).

Commissioner Wilkins made a MOTION that Commissioner Anderson and Commissioner Wilkins sign a memorandum, dated March 19th, 2013 for the notes of the Boise County Commissioner workshop for EBCAD Cooperative Agreements. Commissioner Anderson SECONDED. Call for vote: Commissioner Wilkins-aye; Chair Balding-abstained; Commissioner Anderson-aye. Motion passed.

Commissioner Anderson reported that the conference she will be attending in April is for the IAC Juvenile Justice Administrators group as they have asked Commissioner Anderson to be on their Council.

Commissioner Wilkins did not have anything to report.

AMENDMENTS TO THE AGENDA: There were no amendments to the agenda.

MINUTES: Commissioner Wilkins made a MOTION to approve the minutes for February 20th and March 5th, 2013 meetings. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion carried unanimously.

Commissioner Wilkins made a MOTION to approve the minutes of the March 12th, 2013 meeting. Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion carried unanimously.

Commissioner Wilkins made a MOTION that when a roll call vote is called in a meeting, that it is reflected in the minutes. Chair Balding SECONDED. All ayes; motion passed.

DEPARTMENTAL ISSUES: House Bill (Order) 315 was distributed to the Board, by the Clerk, on behalf of Assessor Adamson, who was unavailable due to his presence at the legislative session.

Commissioner Wilkins discussed, on behalf of Clerk Prisco, two items that have been discussed previously and have been discussing with the Clerk's Office: 1) vacation accrual benefits, as defined in the County Personnel Policy and reflecting the application/interpretation of the policy in the payroll system. 2) The manner in which employees, classified as exempt (under the Fair Labor Standards Act), have been reporting vacation and sick leave use and the fact that the county has historically not reflected the vacation and sick leave accruals, for exempt employees, in the payroll system. Clerk Prisco will draft a letter to exempt employees, from the Board, stating what changes will be made to the payroll system. The vacation and sick leave accruals have been calculated using the date that the employee became exempt. Clerk Prisco reported the status of publication of condensed minutes, as of March 15th, 2013, there are 20 sets of minutes remaining to be condensed by the Clerk's office, 33 sets of condensed minutes have been published by The Idaho World and 30 sets of condensed minutes have been submitted to The Idaho World, by the Clerk's Office, but not yet published. The remaining 20 sets will be condensed by the end of March and an insert, publishing all remaining condensed minutes to the April 3rd edition of The Idaho World, will be looked into.

Sheriff Roeber presented quote information for 1) an improvement to the HVAC system (server equipment room) and 2) replacement of the Public Safety Building (outside) air conditioning unit. Commissioner Wilkins made a MOTION to approve the air conditioning budget for Western Heating & Air, in the amount of \$5,332.00, to come out of the funds as stated by Sheriff Roeber (E911 Fund 30), as well as White Electric, in the amount of \$495.00 (electrical). Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion carried unanimously.

Commissioner Wilkins made a MOTION to accept the bid from Boise Valley Heating & Air, in the amount of \$2,321.00, for replacement of the outdoor condensing unit, DryR22 Unit, to be paid for out of the funds as Sheriff Roeber stated (E911 Fund 30). Chair Balding SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion carried unanimously.

Bill Jones, Road Department Superintendent, presented a list of surplus equipment, from his department, to the Commission and asked the Commission to approve movement of the equipment as surplus for auction. Commissioner Anderson made a MOTION to add a resolution for (Road Department) surplus equipment to the March 26th, 2013, agenda at 10:50 a.m. Commissioner Wilkins SECONDED. All ayes; motion passed.

John Roberts, Emergency Services Coordinator, stated that the Bureau of Homeland Security is able to make the meeting on April 10th, 2013, at the Public Safety Building at 1:00 p.m. for special training to the Commissioners and Department Heads on emergency procedures.

Mr. Roberts informed the Commission of the status of mass gathering events, including meeting with Clerk Prisco on the schedule going forward.

Rora Canody, updated the Commission on the Red Zone project – 60 parcels for which there is no photo.

A memo regarding placer explorations was discussed.

The UDO workshop is scheduled for Thursday, March 21st, afternoon, at the Garden Valley High School.

CONTRACTS/AGREEMENTS/GRANTS: Mr. Roberts provided a first reading of the following events: North Fork Championship, Idaho City 100, and Lyle Pierson 200. Mr. Roberts presented the status of the Race to Robie Creek event. Commissioner Anderson made a MOTION to approve the mass gathering permit for the annual Race to Robie Creek, to be held on April 20th, 2013.

Commissioner Wilkins SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion carried unanimously.

Sheriff Roeber discussed the Hinckley's, Inc. lease document and Prosecutor Gee provided his input on the document. Commissioner Wilkins made a MOTION to approve the Hinckley's Master Lease Agreement, for the lease purchase of three(3) Ford F150 trucks and three(3) SUV Ford Utility Interceptors AWD, as well as the equipment that will be attached to them. Commissioner Anderson SECONDED. Discussion: Commissioner Anderson noted that the purchase is through the State bid and the requirements have been met. Chair Balding stated, for the record, that she has been contacted by constituents that have concerns about (the County's) fiscal responsibility, that the County dodged the bullet with legislation, and that the County is continuing on with purchasing and spending. Commissioner Wilkins disagreed, stating that this Board has been responsible and done their due diligence, the County has an obligation to the employees and citizens for public safety. Commissioner Wilkins stated that she resents the fact that she is being accused of being fiscally irresponsible but understands where the constituents were coming from. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion carried unanimously.

DEMAND WARRANTS: Commissioner Wilkins made a MOTION to approve a demand warrant to Clerk Prisco, for the Social Services conference in Northern Idaho and tickets that were purchased for Clerk Prisco and Deputy Loya, in the amount of \$387.60. Chair Balding SECONDED. All ayes; motion passed.

INDIGENT: Chair Balding made a MOTION to go into executive session per I.C. 67-2345(1)(d) and (1)(f), under indigent. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion carried unanimously. Coming out of executive session, Chair Balding made a MOTION to deny indigent case 12-11-A. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion carried unanimously.

PA ISSUES: Prosecutor Gee presented a draft resolution, for a timeline on the P&Z Commission's recommendations or final decisions to be rendered, on land ordinance matters of Boise County. Prosecutor Gee updated the Commission on the Maintenance Facility and the easement with Idaho City.

Prosecutor Gee spoke about the EBCAD Operation Plan and that it had not been previously adopted. Prosecutor Gee will be adding some provisions and remove certain contentious points of the plan that has been included on the website. He suggests that a time be set aside for review of the draft document, possibly on a Tuesday evening, and invite members of the ambulance organizations.

Commissioner Wilkins made a MOTION to direct the Clerk to submit the agenda (for April 2nd extension of regular meeting) to the Idaho World. Chair Balding SECONDED. All ayes; motion carried.

Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(f) and (1)(b), and added that it involves the Road Department and for Bill Jones, Superintendent, to be included in the session. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion carried unanimously. Coming out of executive session on a personnel matter, Chair Balding stated that no action was taken.

CONSTITUENT INPUT:

Jayne Reed, Garden Valley, is hopeful that the "Revised Investment Policy" will address the sweep of accounts. She stated that she is appreciative of all the work that has been done by the Commission thus far.

Oscar Baumhoff, Centerville, made an observation that it appears that the Commissioners are working very hard but that there is some head butting going on, though civil, amongst the Commissioners. He understands that they are changing the way in which EBCAD operates, being involved in the creation of EBCAD he sees that it is getting out of control with the Commissioners and the public. Regarding the South Fork Bridge subject, he stated that it is hard to stomach the fact that the County has to assume additional financial responsibilities for it. He then addressed the conservative nature of the budget given last year's legislation and the current property tax legislation. Commissioner Wilkins stated that she greatly appreciated Oscar taking the time to come and speak with them. Chair Balding echoed her sentiments. Commissioner Anderson thanked Mr. Baumhoff for coming.

REVISED INVESTMENT POLICY: Treasurer Hutchings reviewed her proposed changes to the County Investment Policy with the Commission. Treasurer Hutchings stated that she had reviewed the changes with Prosecutor Gee.

JOB DESCRIPTIONS-DEPTS. UNDER COMMISSIONERS: The Commission began the session with a review of the Community Justice Department employees that have a dual reporting obligation to both the Magistrate Judge and the County Commissioners. Commissioner Wilkins stated that the Community Justice Department employees' job descriptions have already been reviewed by Judge Cockerille and changed as he felt necessary. The Commission briefly discussed the P&Z Administrator job description. The Commission then reviewed the Road Department Superintendent job description. For the job descriptions of Solid Waste Supervisor and Noxious Weeds Supervisor, the Commission agreed to have Commissioner Wilkins meet with Mike Bottoms, Solid Waste/Noxious Weeds Department Head, and discuss both documents. From that meeting, proposed changes will be made including the topic of mosquito abatement districts. Commissioner Anderson will follow up with Rora on her job changes. The Commission reviewed the Emergency Services Coordinator job description.

MISCELLANEOUS & CORRESPONDENCE:

- Clerk Prisco presented a Boise County resolution for the appointment of the Garden Valley Translator District Board. Commissioner Anderson made a MOTION to approve Resolution 2013-34, a Boise County resolution to appoint the Board of Trustees to the Garden Valley Translator District Board. Commissioner Wilkins SECONDED. All ayes; motion passed.
- Commissioner Wilkins made a MOTION that we accept the results of the March 12th, 2013 HSB levy election, as the Board of Canvassers. Chair Balding SECONDED. All ayes; motion passed.
- The reminder letter of the Warm Springs Financial Assurance letter from the DEQ was reviewed. The letter will be prepared and signed by the County Clerk and is due on April 9th, 2013.
- Two letters from the USFS, on the C&W Placer Exploration and the Dalton's Delight Placer Exploration, were reviewed and discussed.
- Commissioner Anderson disclosed that she received a phone call from John Moeller, a Board member of the Cumo Mine organization, and visited about a letter that Commissioner Anderson had sent to the USFS on the mining operations.

FUTURE AGENDA TOPICS:

- Employee vacation benefit accruals – March 26th, 2013, Department Head/Elected Officials section.
- Letter regarding vacation/sick leave benefits accrual for payroll system – March 26th, 2013, Departmental Issues section.

- Special meeting for Commission to develop calendar for remainder of year – April 11th, 2013.
- BOCC to convene as EBCAD Board, consider draft operations plan, accept constituent input – April 2nd, 2013, evening, 6:30-8:30 p.m.
- Resolution, revised investment policy – April 2nd, 2013, Miscellaneous/Correspondence section.
- Presentation from consultant on mining exploration – May 7th, 2013, tentative.
- Resolution, Road Department equipment surplus – March 26th, 2013, Miscellaneous/Correspondence section.

With unanimous consent, the meeting was adjourned until 9:00 a.m., Tuesday, March 26th, 2013.

Approved this 26th day of March, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board