



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 28<sup>th</sup>, 2020  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Stirm, Clerk Prisco, Deputy Clerk Coffelt, Prosecutor Strong, Assessor Juszcak, Emergency Management Coordinator Showalter, Sheriff Kaczmarek, Community Justice Administrator Leader, Human Resources Director/Court Supervisor Schiffer, Wildland Fire Mitigation Forester Richardson, Solid Waste/Noxious Weeds Superintendent Rekow, IT Administrator Sullivan, Planning & Zoning Administrative Assistant Turner.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**EXECUTIVE SESSION:** Chairman Ward MOTIONED to move into executive session for a human resources update from Human Resource Director Schiffer, to include Risk Manager Prisco, per I.C. 74-206(1)(b), personnel, in order to discuss any issues and obtain updates on ongoing matters falling under the motioned executive session codes. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(b) personnel, no action required.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Jackson MOTIONED to accept the official meeting minutes from Tuesday, January 14<sup>th</sup>, 2020, as written. Commissioner Stirm SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Community Justice Administrator Leader presented an amended job description for the Building Maintenance position, discussion ensued. Commissioner Stirm MOTIONED to approve the updated job description for the building and grounds maintenance position. Commissioner Jackson SECONDED; All Ayes. Clerk Prisco discussed the possibility of early voting on the west side of the County. Due to many complications, including access to the State elections system, and other matters, there will be no early voting on the west side of the County for the Presidential Primary, March 10<sup>th</sup> election. There will be the opportunity to obtain Absentee Voter Applications and complete registration information, at two west side locations. Details will be published in the media and reported at the next Commissioner meeting. Emergency Management Coordinator Showalter along with Planning & Zoning Administrative Assistant Turner discussed the purchase of numbers for home addresses in the County with the Board. Chairman Ward MOTIONED to approve Emergency Management Coordinator Showalter to purchase the four thousand (4,000) decals in the amount of \$5,200 to include the di-bond sheet in the amount of \$1,988, for a total amount of \$7,188. Commissioner Jackson SECONDED; All Ayes. Wildland Fire Mitigation Forester Richardson presented documentation

and discussed with the Board the possible purchase of a new vehicle. This matter has been tabled until next week.

Solid Waste/Noxious Weeds Superintendent Rekow presented a payroll change for an employee, discussion ensued. Chairman Ward MOTIONED to approve the payroll change per request of Superintendent Rekow for an employee to be removed from a permanent part time position to a temporary position. Commissioner Jackson SECONDED; All Ayes. Mr. Rekow presented documentation to the Board on a request for proposal for the Horseshoe Bend Transfer Station Operations, discussion ensued. Commissioner Jackson MOTIONED to approve the request for proposal on the Horseshoe Bend Transfer Station Operations for Solid Waste Transportation in the Idaho World for publication. Commissioner Stirm SECONDED; All Ayes. Mr. Rekow updated the Board on the sale of Idaho Waste Services to Republic Services, discussion ensued. Chairman Ward MOTIONED to accept the signing of the Idaho Waste Services contract with Boise County to Republic Services due to a sale that has transpired. Commissioner Stirm SECONDED; All Ayes. IT Administrator Sullivan presented estimates on additional storage for the County server, discussion ensued. Commissioner Stirm MOTIONED to approve the bid from Hard Drives Direct for the ten (10) pack of the Dell 600 gig a bite hard drives in the amount of \$1,150.55. Commissioner Jackson SECONDED; All Ayes.

**BOISE COUNTY POLICIES:** None.

**CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS:** An agreement for use of facilities for polling places during the March election was presented to the Board for review. Chairman Ward MOTIONED to approve the facility use for a polling place at the Wilderness Ranch Fire Station for Boise County Elections on March 10<sup>th</sup>, 2020. Commissioner Jackson SECONDED; All Ayes. Three (3) Solid Waste Hauling Agreements were presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the hauling applications agreements for Miller Enterprises, Boise County Sanitation and Republic Services. Commissioner Jackson SECONDED; All Ayes. A discussion ensued concerning the disposal services changing from Idaho Waste Systems to Republic Services as well as a possible rate change, no action required on these matters. A snowmobile grant application was presented to the Board by the Sheriff for review and discussion. Commissioner Stirm MOTIONED to accept the Idaho Department of Parks & Recreation grant application for the ORMV (Off Road Motorized Vehicle) program in the amount of \$27,200. Commissioner Jackson SECONDED; All Ayes. An agreement for law enforcement services during the Lyle Pearson 200 mass gathering was presented to the Board for review, discussion ensued. Chairman Ward MOTIONED to approve the agreement between Boise County Law Enforcement Sheriff's Office and Lyle Pearson 200 that will take place on Boise County Highway 21. Commissioner Jackson SECONDED; All Ayes. An internet agreement between the Sheriffs' Office and Century Link was reviewed and discussed. The Sheriff is asking that this be tabled at this time. Chairman Ward MOTIONED to rescind the Century Link agreement performed (approved) by this Board during last weeks' meeting as per request of the Sheriff's Office. Commissioner Jackson SECONDED; All Ayes. A brief discussion ensued concerning the Horseshoe Bend Transfer Station/Miller Enterprises contract.

**DEMAND WARRANTS:** Seven (7) Demand Warrants were presented to the Board for review. Commissioner Jackson MOTIONED to pay Brandon Bettys in the amount of \$23.29 for meal reimbursements during classes in Boise, out of fund number 20-0 and account number 561-2. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay the City of Idaho City in the amount of \$97.01 for city water & sewer fees, out of fund number 06-54 and

account number 0461-0003. Commissioner Stirm **SECONDED**; All Ayes. Commissioner Jackson MOTIONED to pay Red Wood Toxicology Laboratory in the amount of \$87.50 for drug screenings, out of fund number 06-54 and account number 0441-0000. Commissioner Stirm **SECONDED**; All Ayes. Commissioner Jackson MOTIONED to pay Idaho Power in the amount of \$218.09 for the Community Justice Building during the month of December 2019, out of fund number 06-54 and account number 0461-0004. Commissioner Stirm **SECONDED**; All Ayes. Commissioner Jackson MOTIONED to pay United Oil in the amount of \$50.70 for fuel for County vehicles, out of fund number 06-54 and account number 0431-0000. Commissioner Stirm **SECONDED**; All Ayes. Commissioner Jackson MOTIONED to pay Liberty Mutual in the amount of \$50.00 for a notary bond fee, out of fund number 06-54 and account number 0480-0000. Commissioner Stirm **SECONDED**; All Ayes. Commissioner Jackson MOTIONED to pay David St. Pierre in the amount of \$51.47 for firearm training & uniform fitting/gear, out of fund number 06-54 and account number 561-000. Commissioner Stirm **SECONDED**; All Ayes.

**CORRESPONDENCE:** The bills/claims were presented to the Board for review and approval. Commissioner Jackson MOTIONED to pay the bills/claims in the amount of \$155,642.64 dated January 23<sup>rd</sup>, 2020. Commissioner Stirm **SECONDED**; All Ayes.

• General Fund	\$12,319.72	Solid Waste	\$6,847.82
• Road & Bridge	\$105,672.66	Tort	\$9,271.00
• Justice Fund	\$8,623.56	Weeds	\$393.69
• EBCAD	\$7,318.09	E911	\$2,424.17
• Court Facilities	\$0.00	63-1305B/Bond Fund	\$0.00
• District Court	\$976.18	Snowmobile IC8-A	\$1,248.65
• Indigent	\$0.00	Snowmobile GV8-B	\$0.00
• Junior College	\$500.00	Sheriff's Vessel	\$0.00
• Revaluation	\$47.10	Health Preventive	\$0.00

A certificate of residency was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve certificate of residency number 20-6. Commissioner Stirm **SECONDED**; All Ayes. The Title III annual certification was presented to the Board, review and discussion ensued. Chairman Ward MOTIONED to approve the annual Title III certification. Commissioner Stirm **SECONDED**; All Ayes. A discussion ensued concerning the 2020 IAC (Idaho Association of Counties) Midwinter Legislative Conference. A draft of a letter to the Idaho Department of Transportation concerning the lack of maintenance on Highway 21 was reviewed and discussed. Commissioner Jackson MOTIONED to approve the letter to ITD (Idaho Transportation Department) with the Boards concerns about the conditions of Highway 21 that have occurred during last winter, summer and current winter. Commissioner Stirm **SECONDED**; All Ayes. A support letter to the Forest Service concerning health projects in the Robie Creek/Bogus Basin and Clear Creek areas has been tabled.

**INDIGENT:** Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson **SECONDED**. Roll call vote: Chairman Ward; Aye, Commissioner Jackson; Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED in the matter of case number 20-11-B to approve the thirty one (31) day emergent case. Commissioner Jackson **SECONDED**; All Ayes. Chairman Ward MOTIONED in the matter of case number 20-01-A to sign the lien on the thirty one (31) day emergent case. Commissioner Jackson **SECONDED**; All Ayes.



**DEPARTMENT HEAD/ELECTED OFFICIALS MEETING: Present:** Assessor Juszcak, Solid Waste/Noxious Weeds Superintendent Rekow, Treasurer Turner, Clerk Prisco, Road & Bridge Superintendent Jones, Wildland Fire Mitigation Forester Richardson, EBCAD Director Potts and Community Justice Administrator Leader, Emergency Management Coordinator Showalter, Sheriff Kaczmarek, IT Administrator Sullivan. A roundtable discussion ensued with each Department Head and Elected Official updating the Board on their perspective departments. Clerk Prisco did a training session on the amended sunshine law for political funds and lobbyist activity disclosure (Idaho Code Title 67) (Campaign Finance Reporting).

**EXECUTIVE SESSION:** Chairman Ward MOTIONED to move into executive session for a human resources update from Human Resources Director Schiffer, to include Risk Manager Prisco, per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, in order to discuss any issues and obtain updates on ongoing matters falling under the motioned executive session codes. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(b) personnel, and per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i), risk management, no action required.

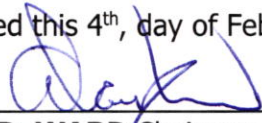
**EBCAD:** Chairman Ward recessed as the Boise County Board of County Commissioners and convened as the East Boise County Ambulance District Governing Board. A payroll change request was presented to the Board for review and discussion. Chairman Ward MOTIONED to approve the payroll change presented by Director Potts for an EBCAD employee. Commissioner Stirm SECONDED; All Ayes. Resolution 2020-3 to amend the budget, was presented to the Board for review, discussion ensued. Commissioner Jackson MOTIONED to approve Resolution 2020-3; an East Boise County Ambulance District resolution adjusting the FY 2020 budget, salary line budget change. Commissioner Stirm SECONDED; All Ayes. Director Potts updated the Board on the EMT class that has been taking place. Chairman Ward recessed as the EBCAD Governing Board and reconvened as the BOCC.

**MISCELLANEOUS:**

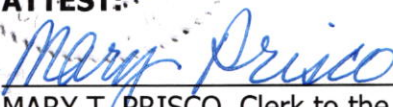
- Commissioner Discussion/Committee Reports were discussed briefly.
- Future Agenda Topics were reviewed and discussed.

Chairman Ward adjourned the meeting until February 4<sup>th</sup>, 2020.

Approved this 4<sup>th</sup>, day of February 2020

  
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**ALAN D. WARD** Chairman  
Boise County Board of Commissioners

  
**ATTEST:**

  
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MARY T. PRISCO, Clerk to the Board