

BOISE COUNTY BOARD OF COMMISSIONERS
FRIDAY, FEBRUARY 1ST, 2013
BOISE COUNTY PUBLIC SAFETY BUILDING
OFFICIAL MEETING MINUTES

Present: Chair Balding, Commissioners Anderson and Wilkins, Sheriff Roeber, Emergency Services Coordinator John Roberts, Assessor Adamson, Treasurer Hutchings, Clerk Prisco, Chief Administrator Woodstrom, Deputy Auditor Klingner.

Chair Balding called the meeting to order at 9:15 a.m. and the Pledge of Allegiance was recited.

AMENDMENTS TO THE AGENDA: Chair Balding made a MOTION to amend the agenda for the afternoon to include an executive session and an R&B grant application. Commissioner Wilkins SECONDED the motion. Discussion: Commissioner Anderson clarified that an amendment requires a good faith reason for the agenda being changed as well as a roll call vote. Chair Balding amended her MOTION to clarify that the executive session is needed to address recent personnel issues and the grant application due to a time limitation. Commissioner Wilkins amended her SECOND. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye.

COMMISSIONER WORKSHOP W/DEPARTMENTS: Chair Balding opened the workshop, explaining that the purpose of the workshop was to become acquainted with the departments and stressed communication, collaboration, and consideration. The Board asked questions and entered into dialogue regarding the operations of each of the departments, beginning with the Assessor and followed by the Sheriff, Emergency Services, and Treasurer. Topics covered included: status of the Assessor's five year appraisal plan, possible GIS upgrades, future financing possibilities for Sheriff's vehicles, establishing regular meetings of the department heads and elected officials, clarification on the agenda of departmental issues, upcoming tax deed process for SF Landing properties and the timing of the sale, the process of applying solid waste fees on personal property (manufactured homes) vs. real property, rewriting the EOP (Emergency Operations Plan), generator capabilities at the Courthouse and the Miner's Exchange buildings, potential remodel of the PSB to accommodate other County departments, resurrecting the facilities committee, emergency situations with critical time constraints and protocol for expense authorization, and the need for Supervisor Accident Report forms to be in every County vehicle.

The Technology Committee is scheduled to meet on February 13th, from 10:00 a.m. to noon, at the Public Safety Building. The Clerk's departmental operations were postponed for discussion at the next workshop meeting: Wednesday, February 20th at the PSB, 9:00 a.m.

The meeting was recessed for lunch and reconvened at the Commissioners' Room at 1:30.

R&B GRANT APPLICATION: Steven Yearsley, Forsgren Engineering, presented a grant application to be submitted to Western Federal Lands Access for the Banks/Lowman rock fall mitigation project. The grant contains a 7.34% match and the Forest Service has committed to \$60,000, requiring the County to make the remainder of the match which approximates \$900,000. The Commission discussed the fact that there is no availability of those funds at this time, however, submitting the grant application does not commit the County. Until a contract is signed, there is no financial commitment. Commissioner Anderson made a MOTION that Boise County submit a 2013 Idaho Federal Lands Access Program Capital Improvement or Enhancement Project proposal for the Banks to Lowman highway rock fall mitigation Phases II and III, with additional language prepared by Prosecutor Gee and with the Chair authorized to sign. Commissioner Anderson amended the MOTION for the Federal Lands Access Program Match Agreement between

the USDT, Federal Highways Administration, Western Federal Lands Division and the Boise National Forest, to be included with the application. Commissioner Wilkins SECONDED the motion and the amended motion. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Amended motion carried unanimously.

EXECUTIVE SESSION: Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(f), pending litigation, and I.C. 67-2345(1)(b), on personnel issues. Commissioner Anderson SECONDED the motion. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Commissioner Wilkins stated, for the record, that her electronic device had been turned off. Coming out of executive session for pending litigation and personnel issues, Chair Balding stated that no action is to be taken at this time.

The Commission discussed meeting dates for the month of February and which agenda items will be included on which dates.

COMMISSION BY-LAWS: This was moved to the agenda of February 19th.

COMMISSION ANNUAL CALENDAR: This was moved to the agenda of February 20th in the afternoon, if time allows.

COMMITTEE ASSIGNMENTS: The Commission reviewed the existing committee assignment document and made assignments for the new Board members.

Without objection, the meeting was adjourned until 9:00 a.m., Tuesday, February 12th, 2013, at the Boise County Commissioners' Room.

Approved this 15th day of February, 2013.

BARBARA M. BALDING, Chair
Boise County Board of Commissioners

Attest:

MARY T. PRISCO, Clerk to the Board