

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 27<sup>th</sup>, 2015  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

In attendance: Chair Wilkins, Commissioner Ward, Clerk Prisco, Sheriff Roeber, Assessor Jusc Zack, Chief Administrator Woodstrom. Also: John Roberts, Rora Canody. Absent: Commissioner Jackson.

Chair Wilkins called the meeting to order and the pledge of allegiance was recited.

**AMENDMENTS TO THE AGENDA:** None.

**CONSTITUENT INPUT:** Mark Carignan, Idaho City, spoke about alleged negative input concerning a Certificate of Residency. Chair Wilkins stated she would check into this immediately.

**MINUTES:** Chair Wilkins MOTIONED to approve the meeting minutes of January 20, 2015, with corrections as stated. Commissioner Ward SECONDED, motion passed.

**DEPARTMENTAL ISSUES:** Sheriff's Dept – payroll addition request for Dakoda Laursen: Chair Wilkins MOTIONED to approve the payroll addition change form for the Boise County Sheriff's office for Deputy Sheriff for Dakoda Laursen, the hourly rate of pay as stated out of the fund and account number as stated on the payroll addition form for a new hire. Commissioner Wilkins SECONDED, motion passed.

Emergency Management Services – John Robert presented the BHS Sub-Grant. Chair Wilkins stated that this money (\$1,533.92) is in addition to the funds that we normally get and that the original award amount was \$10,566.16 so the total award amount is \$12,100.08. Chair Wilkins received verification from Clerk Prisco that this grant is used to supplement Mr. Roberts' salary. Mr. Roberts stated that we were eligible for this as we over-matched. Chair Wilkins MOTIONED to accept the amended State of ID Bureau of Homeland Security's grant, in the total award amount of \$12,100.08, to be applied to payroll for Mr. Roberts. Commissioner Ward SECONDED, motion passed.

Work schedule discussion – Sheriff Roeber spoke about the schedule proposed. Chair Wilkins stated that she will hold her comments until she speaks with legal counsel. Mr. Roberts stated that the main reason for this discussion is for the ability to change his work schedule as stated in the document.

Gem State for EOC – Mr. Roberts stated the antenna is being installed at the Public Safety Building and since the cost is over \$1,000, he needs approval from the Board. Commissioner Ward MOTIONED to accept the quote for \$2108 from Gem State Communications for the Emergency Management Group. Chair Wilkins SECONDED, motion passed.

Clerk Prisco – 2 payroll request forms for J. Frost and S. Seibel: Clerk Prisco spoke about the documentation of the work schedules as of January 1, 2015. Dollar amounts have not changed, just a change of the two employees schedules (Ms. Frost is now full-time and Ms. Seibel is now part-time). Chair Wilkins asked that the Clerk add more information to the documents and then present for approval. Chair Wilkins MOTIONED to approve the payroll change form for J. Frost, effective January 1, 2015, moving her to full-time permanent employment, out of fund #01-18, at the hourly rate of pay as stated. Commissioner Ward SECONDED, motion passed. Chair Wilkins MOTIONED to approve the payroll addition change form, effective January 1, 2015, for S. Siebel, with the hourly rate of pay stated on the paperwork using fund #01-18 account 408 going from

permanent full-time to a permanent part-time employee. Commissioner Ward SECONDED, motion passed.

Community Justice Administrator, Valarie Delyea, presented documents concerning a training that she would like to attend. It is over the \$1,000 limit so she needs Board approval. Ms. Delyea spoke about what the training does for their department and their work. Chair Wilkins MOTIONED to allow Valarie Delyea, with Community Justice, to exceed the \$1000 spending authority for a trip to Pennsylvania for the Circle training for herself and Officer Kaczmarek, not to exceed \$5,000 with JJA paying \$1,000 of that and the remaining funds to come out of the lottery funds. Commissioner Ward SECONDED, motion passed.

**CONTRACTS/AGREEMENTS/GRANTS:** None.

**DEMAND WARRANTS:** Sportsman's Warehouse \$1,001.88 (exceeds the \$1,000). Chair Wilkins MOTIONED to give Mr. Bottoms, of the Boise County Weed Department, the authority to exceed the \$1000 spending limit for the amount of \$1,001.88. Commissioner Ward SECONDED, motion passed. Chair Wilkins MOTIONED to approve the demand warrant to Sportsman's Warehouse for \$1,001.88. Commissioner Ward SECONDED, motion passed.

**INDIGENT:** Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(d) for indigent. Commissioner Ward SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Ward - aye, motion passed. Coming out of executive session, Chair Wilkins MOTIONED to sign the lien for case #15-01-A as presented. Commissioner Ward SECONDED, motion passed. Chair Wilkins MOTIONED to deny due to failure to comply and provide requested records, case #14-12-B. Commissioner Ward SECONDED, motion passed.

**PA ISSUES:** Chair Wilkins MOTIONED to go into executive session per I.C. 67-2345(1)(f), pending litigation and (1)(b), personnel. Commissioner Ward SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Ward - aye, motion passed. Coming out executive session for (1)(f), pending litigation, no decisions were made and (1)(b) personnel, decisions will be made outside of executive session. Chair Wilkins MOTIONED to deny the request for the changes to his (John Roberts) work schedule based on the fact that she (the Chair) really feels that it would create more of a hardship for the County rather than a benefit. Commissioner Ward SECONDED, motion passed.

Boise Foothills MOU – Prosecutor Gee spoke about the content of the document. Commissioner Ward stated he has read much information on this and is in agreement with what they are doing. Chair Wilkins agreed to the representation of Boise County in this MOU. Commissioner Ward MOTIONED to approve, with signature, the Boise Foothills MOU between City of Boise, County of Ada, Boise County, State of Idaho Department of Fish & Game, Bureau of Land Management and Boise National Forest, per agreement #11052. Chair Wilkins SECONDED, motion passed.

IWS non-payment of bill for damage at the Solid Waste Transfer Site. Chair Wilkins updated Commissioner Ward on the issue of damage and non-payment. Chair Wilkins requested Prosecutor Gee to draft another letter.

EBCAD MOU – This document was sent to the City of Horseshoe Bend city office for the Mayor's signature. Prosecutor Gee stated that it was tabled during their meeting as they wanted to discuss the document with their Prosecutor. Prosecutor Gee stated that he has tried to contact their Prosecutor but has had no response.

There was general discussion on the Banks/Lowman Highway and toll booths. Prosecutor Gee stated he will give the Idaho Code information to the Board concerning creating a toll booth.

Chair Wilkins stated that she will send an email out to get the Gaming Committee together again and she would like them to have important elements for the Board to consider.

**MISCELLANEOUS & CORRESPONDENCE:**

- Committee Reports: Commissioner Ward spoke about Banks/Lowman Highway and the Boise Foothills Plan. Commissioner Ward stated that the GV Rec District and the GV Hospital are his next areas he will be learning more about. Chair Wilkins attended the Squaw Creek Soil Conservation annual meeting, Lowman Volunteer Fire Department appreciation dinner, the radio presentation to do with the fire departments and attended the Boise County Fire Fighters Association meeting.
- Commissioner Discussion: Chair Wilkins spoke about the FTR (For the Record) software at the Public Safety Building and that it needs to be updated. There are funds available within the general fund to pay for the upgrade. Chair Wilkins requested that the Clerk get the paperwork together for this. Chair Wilkins spoke of an email, from Dan Blockman, forwarded to Gordon Cruishank concerning preliminary payments of the SRS funds. The Road Department will have a \$235,000 deficit. The schools are also struggling and losing these funds would make things worse for them also.
- CAI quotes for web filter – this is an fyi, these were approved by the previous Board.
- Title III Certification – Secure Rural Schools and Community Self Determination Act (SRS): We (Boise County) are required to certify by the 1<sup>st</sup> of February. Clerk Prisco spoke about the certification information. Chair Wilkins MOTIONED to acknowledge and sign the Secure Rural Schools and Community Self Determination certificate of Title III expenditures by Boise County and the County certificate of Title III expenditures of non-obligated funds as presented by the Clerk. Commissioner Ward SECONDED, motion passed.
- Board of Equalization – monthly reports/action : nothing to report.

**SNOWMOBILE TRAIL ORDINANCE REVIEW/ADOPTION:** Prosecutor Gee gave a review to the Board. Chair Wilkins MOTIONED to approve Boise County Ordinance 2015-01, a Boise County Snowmobile Trail Ordinance. Commissioner Ward SECONDED. Roll call vote: Chair Wilkins – aye; Commissioner Ward - aye, motion passed.

**MISCELLANEOUS & CORRESPONDENCE – continued:**

- Bills – Chair Wilkins MOTIONED to approve the claims approval report paying the County’s bills in the amount of \$64,654.93. Commissioner Ward SECONDED, motion passed.

General Fund	\$	14,635.60	Solid Waste	\$	14,628.08
Road & Bridge	\$	14,002.80	Weeds	\$	462.86
Justice Fund	\$	2,176.03	Snowmobile IC8-A	\$	1,764.45
EBCA	\$	4,269.22	Sheriff's Vessel	\$	13.63
District Court	\$	854.11	Revaluation	\$	893.33
Indigent	\$	4.82	Tort	\$	10,950.00

- Certificates of Residency/Affidavit – Chair Wilkins MOTIONED to approve the six (6) Certificates of Residency as presented by the Clerk. Commissioner Ward SECONDED, motion passed.
- Letter from Idaho Power – informational only.
- Future Agenda Topics Review – The Board discussed future agenda topics.

Chair Wilkins MOTIONED to recess today's meeting until Tuesday, February 10<sup>th</sup> at 9 am. Commissioner Ward SECONDED. Commissioner Ward amended the motion stating that the February 10<sup>th</sup> meeting starts at 10 am, motion passed.

Approved this 3<sup>rd</sup> day of February, 2015.

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**VICKI L. WILKINS**, Chair  
Boise County Board of Commissioners

**Attest:**

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MARY T. PRISCO, Clerk to the Board