

BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 22<sup>nd</sup>, 2013  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

Chair Balding called the meeting to order at 9:00 A.M. and the Pledge of Allegiance was recited.

**PRESENT:** Chair Barbara Balding, Commissioner's Jamie Anderson and Vicki Wilkins and Clerk Mary Prisco.

**AMENDMENTS TO THE AGENDA:** Commissioner Wilkins made a MOTION that, under Departmental Issues, that the Board take up the EBCA Grant presented by John Roberts and the Road Department Grant application, presented by Commissioner Anderson, during the Miscellaneous/Correspondence section of the agenda. Chair Balding SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye; Commissioner Wilkins-aye. Motion carried unanimously.

**MINUTES:** Commissioner Anderson made a MOTION to approve the minutes from the January 14<sup>th</sup>, 2013 meeting, as presented. Commissioner Wilkins SECONDED. All ayes; motion passed.

**DEPARTMENTAL ISSUES:**

Rora Canody, Interim P&Z Administrator, presented a request for a refund on a Conditional Use Permit (CUP) to Steve Semels. Commissioner Anderson made a MOTION to refund the CUP, less 25% for administrative expenses. Commissioner Wilkins SECONDED. All ayes; motion passed. Commissioner Wilkins made a MOTION to include, at the next regularly scheduled meeting, the discussion of Title III funds and allocations. Commissioner Anderson SECONDED. All ayes; motion passed.

Chair Balding recessed the regular meeting of Board of County Commissioners meeting and went into session for EBCA matters, to consider a grant application presented by John Roberts, Emergency Management Coordinator. Mr. Roberts presented grant information to the Board and answered questions from the Commission. Following the discussion, Commissioner Wilkins made a MOTION to deny support for the grant application due to limited information and lack of certain documents. Commissioner Anderson SECONDED. All ayes; motion passed. Commissioner Wilkins made a MOTION to go out of EBCAD and back into BOCC session. Commissioner Anderson SECONDED. All ayes; motion passed.

Mr. Roberts discussed the possibility of installing a new speaker phone system into the Commissioner's room. The Commissioners discussed the usefulness of having a change in the conferencing capability. Commissioner Wilkins made a MOTION to direct Mr. Roberts to pursue a conference phone for the room and for secondary use as an Emergency Operations Center. Commissioner Anderson SECONDED. All ayes; motion passed.

Clerk Prisco discussed scheduling a presentation from Jennifer Reyment, State Insurance Fund, regarding workers compensation, to the BOCC and which would be required to be conducted within executive session. The Commission agreed on a date of February 12<sup>th</sup>, 2013. Clerk Prisco asked permission to look into a per diem meal reimbursement policy. The Commission agreed to have Clerk Prisco gather information on such a policy. Deputy Clerk Klingner presented information to the Commission regarding the Revenue Budget Worksheet report and certain changes that have been made in the Computer Arts accounting/reporting system. The primary focus of the presentation was with regards to being able to tie from the worksheet report to the budgeted revenues as adopted.

**COMMITTEE REPORTS:** Commissioner Wilkins stated that she attended a very interesting EOC (Emergency Operations Center) process meeting in Emmett on January 15, 2013 and summarized the meeting. Commissioner Wilkins stated that she attended the meeting along with Boise County employees John Roberts, Jackie Bridwell and Jim White. The Commission discussed staffing for upcoming training sessions on EOC and the need for including County employees from different departments in such training. Specifically, employees from the Clerk's department would need to attend the training in order to make sure emergencies, outside of fires where other agencies are involved and providing the emergency command, are properly administered.

Commissioner Wilkins stated that she attended a Horseshoe Bend City Council meeting last week. The biggest issue that they face, at this time, is their ambulance services and recruiting members for the EMT services. Commissioner Wilkins stated that the potential personal property tax legislative changes are of a great concern to the City.

Commissioner Anderson asked that John Roberts obtain in-service statistics for the Horseshoe Bend and Crouch Ambulance units. Prosecutor Gee, Mr. Roberts and the Commission extensively discussed the provision of ambulance services throughout the county and the legal ramifications that are included.

Commissioner Anderson stated that she has attended multiple legislative meetings. Commissioner Anderson reported that IAC is asking counties to be proactive in educating the public regarding the proposed personal property tax legislation and what the impact the legislation would have on the county. Commissioner Anderson stated that the Governor is intent on pushing through this legislation in this year. Prosecutor Gee pointed out the potential ramifications of the legislation on future business operations in Boise County.

Commissioner Anderson attended a Garden Valley Chamber of Commerce meeting that included watching a film, made by a Horseshoe Bend film maker, on the Special Olympics games of 2009 and which was selected as a documentary for the Cannes Film Festival.

Chair Balding did not have anything to report.

**ISSUE TRACKING:** Commissioner Anderson noted that the Placerville Ambulance building needed to be updated for the approval of the substantial completion of the project. The previous activity for this item can be removed.

Commissioner Wilkins asked that the EOC be added to the Issue Tracking report and to include bringing certain employees of the Clerk's office into the training.

Commissioner Wilkins also asked that services, provided by Computer Arts, be placed on the report.

**CONTRACTS/AGREEMENTS/GRANTS:** There were no contracts, agreements or grants to review.

**DEMAND WARRANTS:** Commissioner Wilkins made a MOTION to accept demand warrants to the Idaho State Bar for Prosecutor Gee's annual fees and to the Idaho Association of Counties for registration fees for Commissioner Anderson and to the Society of American Foresters for Commissioner Anderson's attendance at a two day conference. Chair Balding SECONDED. Commissioner Wilkins and Chair Balding voted aye on all demands. Commissioner Anderson abstained from voting on the demand warrants for her expense reimbursements and voted aye on the other demand.

**INDIGENT:** Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1)(d), to discuss indigent matters. Commissioner Anderson SECONDED. Roll call vote: Commissioner Wilkins-aye; Chair Balding-aye; Commissioner Anderson-aye. Motion passed. Coming out of executive session: Commissioner Wilkins made a MOTION to approve as presented, case 10-09-E; to table a decision on case 12-7-A until the next Commissioner meeting and further

information from Indigent Clerk Loya; to approve as presented, case 12-10-A; to deny case 12-10-B as it does not meet the criteria required for indigent status; to approve case 12-12-C, as presented; and to approve a release of lien on case 12-5-H. Commissioner Anderson SECONDED. Roll call vote: Chair Balding-aye; Commissioner Anderson-aye; Commissioner Wilkins-aye. Motion carried unanimously.

**PROSECUTOR ISSUES:** Prosecutor Gee discussed the status of the by-laws and the Commission stated that they had determined that they will address it at a future meeting.

Prosecutor Gee asked that the EBCAD MOU be placed on the agenda for the January 29<sup>th</sup>, 2013 Commissioner meeting.

Prosecutor Gee followed up on a question from Commissioner Wilkins regarding section entitled "The Organization for Which You Work" of the Personnel Policy.

Chair Balding made a MOTION to go into executive session under I.C. 67-2345(1) (b) and (f).

Commissioner Wilkins SECONDED. Roll call vote: Commissioner Anderson-aye; Chair Balding-aye; Commissioner Wilkins-aye. Motion passed unanimously. Coming out of executive session, Chair Balding stated that for both the personnel matter and pending litigation, no action was required by the Board.

Commissioner Wilkins made a MOTION to have Prosecutor Gee follow up on the volunteer issue with the Sheriff's office. Commissioner Anderson SECONDED. All ayes; motion passed.

**CONSTITUENT INPUT:** There was no constituent input.

**HOLLADAY ENGINEERING:** Elwin Butler, Holladay Engineering and Jerry Flatz, LHTAC attended the meeting, the purpose of which was to provide additional redesign information for the Crouch Bridge (Middle Fork Payette Bridge) to the Commission. Mr. Flatz provided the Commission with a brief history of the project and Mr. Butler followed with a discussion of the project based on the redesigned bridge drawings. The group covered which right-of-way agreements will need to be procured for the new design. An official public hearing will not be required but input could be informally provided at a Crouch City Council meeting. February 13<sup>th</sup> is the next Crouch City Council meeting and the new drawings could be presented just prior to the meeting. Commissioner Anderson will follow up with the City and determine if that date will work. Commissioner Anderson asked permission to have a one-time communication with one of the land owners involved in the right-of-way for the Crouch Bridge. Permission was granted.

**COMMISSIONER DISCUSSION & COMMITTEE ASSIGNMENTS:** This item will be postponed until the January 29<sup>th</sup> meeting.

RC&D West Central Highlands meeting scheduled for Wednesday, January 23<sup>rd</sup> will be attended by Commissioner Wilkins.

**MISCELLANEOUS & CORRESPONDENCE:**

- Commissioner Anderson made a MOTION to approve the payroll change for Sabine Swanson, Deputy Court Clerk, for meeting her 6 month probationary period. Commissioner Wilkins SECONDED. All ayes; motion passed.
- Chair Balding made a MOTION to hold the Solid Waste Department's payroll change forms for further investigation and information. Commissioner Anderson SECONDED. Commissioner Anderson and Chair Balding-ayes; Commissioner Wilkins abstained from the vote. Motion passed.
- Commissioner Anderson made a MOTION to defer the EBCA statistics to the January 29<sup>th</sup> agenda and to include a discussion of the accounts receivable information. Chair Balding SECONDED. Discussion: Jill Browning, EBCAD, oversees the delinquent receivables. All ayes; motion passed.

- Commissioner Wilkins made a MOTION to adopt Resolution 2013-30, authorizing Commissioner Anderson to sign the 2013 LHTAC Rural STP Application (Road Department grant application). All ayes; motion passed.

With unanimous consent, the meeting was adjourned until Tuesday, January 29<sup>th</sup>, 2013.

Approved this 29<sup>th</sup> day of January, 2013.

**Attest:**

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**BARBARA M. BALDING**, Chair  
Boise County Board of Commissioners

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MARY T. PRISCO, Clerk to the Board