



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 8th, 2019
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Stirm, Clerk Prisco, Deputy Clerk Coffelt, Prosecutor Strong, Assessor Juszczak, Emergency Management Coordinator Showalter, Human Resources Director/Court Supervisor Schiffer, Sheriff Kaczmarek, Solid Waste/Noxious Weeds Superintendent Rekow, Planning & Zoning Administrator Caulder.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management in order to discuss any issues and obtain updates on ongoing matters falling under the motioned executive session codes, with Human Resource Director Schiffer, Risk Manager Prisco and Prosecuting Attorney Strong. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management, no action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Jackson MOTIONED to approve the official meeting minutes for Tuesday, October 1st, 2019 as amended. Commissioner Stirm SECONDED; All Ayes.

DEPARTMENTAL ISSUES: Clerk Prisco discussed with the Board the project that Fisher Technologies presented during last weeks' meeting. Chairman Ward MOTIONED to approve the Fisher Technology project per Clerk Prisco. Commissioner Jackson SECONDED; All Ayes. Emergency Management Coordinator Showalter discussed the grant for generators for the schools within Boise County for the use of shelters during a disaster. Commissioner Jackson MOTIONED to sign the Hazard Mitigation Grant for consideration of the backup generators. Commissioner Stirm SECONDED; All Ayes. Discussion ensued concerning staffing an emergency operations center. Mr. Showalter discussed with the Board the possibility of helping out other counties during their time of an emergency or disaster. In turn, Boise County could ask for their help during a time of need in our county. Solid Waste/Noxious Weeds Superintendent Rekow presented and discussed a request of two (2) new hires (one (1) for the Solid Waste Department and one (1) for the Noxious Weeds Department). Chairman Ward MOTIONED to approve the new hire requests-one for Solid Waste and one for Noxious Weeds per Mr. Rekow.

Commissioner Jackson SECONDED; All Ayes. Mr. Rekow updated the Board on a small generator purchase that will be made this afternoon. Clerk Prisco updated the Board on an article that will be published in the Idaho World and in the Boise County Connection, concerning the mail out ballot elections for City of Placerville and City of Crouch for the November 5th, 2019 election. (The article was done as part of the Modified Election Plan that was approved by Secretary of State Denney's election division). Sheriff Kaczmarek updated the Board on the Public Safety Building repairs.

BOISE COUNTY POLICIES: Clerk Prisco presented a draft of the hiring policy, discussion ensued.

CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS: The annual agreement with Computer Arts Inc. was presented to the Board, discussion ensued. Chairman Ward MOTIONED to approve the contract with CAI to include software license and maintenance fees totaling \$48,243.92; annual software support and an online service rep visit fees totaling \$10,099; hourly fees for sixty hours at \$75 an hour totaling \$4,500; and annual software maintenance fees totaling \$19,106 and any additional miscellaneous fees. Commissioner Jackson SECONDED; All Ayes. An agreement with Fisher Technologies Inc. was presented to the Board and discussed. Commissioner Stirm MOTIONED to approve the history records scanning rental and support agreement with Fisher Technology for three (3) months with the possibility of an extension up to six (6) months in the amount of \$4,950 per month. Commissioner Jackson SECONDED; All Ayes. An election facility for a polling place agreement was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve the polling place agreement, in the amount of \$75, at the Ladies Auxiliary Club building in Horseshoe Bend. Commissioner Stirm SECONDED; All Ayes. The agreement between Boise County and the Atlanta Highway District for Arrowrock Road was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve the road maintenance agreement with the Atlanta Highway District as written. Commissioner Stirm SECONDED; All Ayes. Resolution 2020-01 to operate on a cash basis, was presented to the Board, reviewed and discussed. Chairman Ward MOTIONED to approve Resolution 2020-01; a Boise County resolution to operate on a cash basis and carryover/appropriate fund balances into the FY 2020 budget. Commissioner Jackson SECONDED; All Ayes. Resolution 2020-02 to increase the Sheriff's Vessel Fund budget was presented to the Board, reviewed and discussed. Commissioner Jackson MOTIONED to approve Resolution 2020-02; a Boise County resolution to increase the FY 2020 Sheriff's Vessel Fund budget for unanticipated expenses. Commissioner Stirm SECONDED; All Ayes.

CORRESPONDENCE: The bills/claims were presented to the Board for review and approval. Commissioner Jackson MOTIONED to pay the bills/claims as for fiscal year 2019 in the amount of \$447,222.30 dated October 4th, 2019. Commissioner Stirm SECONDED; All Ayes.

• General Fund	\$193,041.87	Solid Waste	\$11,384.39
• Road & Bridge	\$172,550.08	Tort	\$0.00
• Justice Fund	\$36,870.73	Weeds	\$1,642.72
• EBCAD	\$2,752.76	E911	\$3,991.10
• Court Facilities	\$0.00	63-1305B/Bond Fund	\$0.00
• District Court	\$5,891.82	Snowmobile IC8-A	\$2,358.55
• Indigent	\$14,806.52	Snowmobile GV8-B	\$1,350.03
• Junior College	\$500.00	Sheriff's Vessel	\$0.00

- Revaluation \$81.73 Health Preventive \$0.00

The bills/claims were presented to the Board for review and approval. Commissioner Jackson MOTIONED to pay the bills/claims for fiscal year 2020 in the amount of \$199,545.01 dated October 4th, 2019. Commissioner Stirm SECONDED; All Ayes.

- General Fund \$7,806.86 Solid Waste \$0.00
- Road & Bridge \$298.00 Tort \$109,827.50
- Justice Fund \$56,125.66 Weeds \$0.00
- EBCAD \$1,910.02 E911 \$3,400.00
- Court Facilities \$0.00 63-1305B/Bond Fund \$0.00
- District Court \$95.25 Snowmobile IC8-A \$0.00
- Indigent \$299.72 Snowmobile GV8-B \$70.00
- Junior College \$0.00 Sheriff's Vessel \$0.00
- Revaluation \$0.00 Health Preventive \$19,712.00

Two (2) certificates of residency were presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve certificates of residency numbers 20-2 and 20-3. Commissioner Stirm SECONDED; All Ayes.

DEMAND WARRANTS: Five (5) Demand Warrants were presented to the Board for review and discussion. Commissioner Jackson MOTIONED to pay Western States CAT in the amount of \$117,260.00 for a 2019 Caterpillar 299D3XE multi terrain loader out of fund number 01-39 and account number 0800-01. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Idaho Marine Inc. in the amount of \$43,786.85 for a vessel purchase out of fund number 54-00 and account number 801-00. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Jury postage in the amount of \$1,000 to refill the postage on meter out of fund number 06-52 and account number 449-00. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Court postage in the amount of \$1,000 to refill postage on meter out of fund number 6-50 and account number 542-00. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Idaho City Chamber of Commerce in the amount of \$50.00 for chamber of commerce annual dues for fiscal year 19 out of fund number 01-18 and account number 552-00. Commissioner Stirm SECONDED; All Ayes.

INDIGENT: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward - Aye, Commissioner Jackson - Aye; Commissioner Stirm - Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, no action required.

EXECUTIVE SESSION: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management in order to discuss any issues and obtain updates on ongoing matters falling under the motioned executive session codes, with Human Resource Director Schiffer, Risk Manager Prisco and Prosecuting Attorney Strong. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward - Aye; Commissioner Jackson - Aye; Commissioner Stirm - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management, no action required.

power load system purchase for Ambulance Unit fourteen (14) was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve the purchase of the power lift system in the amount of \$25,144.96. Commissioner Stirm SECONDED; All Ayes. Chairman Ward recessed as the EBCAD Governing Board and reconvened as the BOCC.

FIELD TRIP DISCUSSION: A discussion ensued concerning the Commissioners, the Clerk and the Human Resources Director visiting different points within the County and assessing what still needs to be addressed as well as see what has been transpiring during the summer months.

FUNDING FOR GARDENA BRIDGE DISCUSSION: Mr. Jones and Mr. Trevor Howard discussed with the Board, Prosecuting Attorney and the Clerk what would need to be done in order to obtain funds to rebuild/repair the Gardena Bridge. Grant money was discussed along with what additional funding would be needed from the County in order to complete the project.

EXECUTIVE SESSION PROTOCOL DISCUSSION: Prosecuting Attorney Strong spoke with the Board concerning a complaint that had come into his office concerning how Executive Session was being entered into and what information should be given to the public concerning the executive session. Language is being added to the agenda and the minutes in order to hopefully take care of this concern.

AVIMOR: CREATION OF COMMUNITY INFRASTRUCTURE: An application for the creation of district for the community of Avimor was turned into the County last week. Discussion of the process of creating a district within Boise County ensued. A public hearing will be scheduled at a later date for this matter.

MISCELLANEOUS:

- Commissioner Discussion/Committee Reports were discussed briefly.
- Future Agenda Topics were reviewed and discussed.

Chairman Ward adjourned the meeting until October 15th, 2019.

Approved this 15th, day of October 2019



ALAN D. WARD Chairman
Boise County Board of Commissioners

ATTEST:



MARY T. PRISCO, Clerk to the Board