



BOISE COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JUNE 4<sup>th</sup>, 2019  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Stirm, Clerk Prisco, Deputy Clerk Coffelt, Prosecutor Strong, Assessor Juszczak, Community Justice Administrator Leader, Emergency Management Coordinator Showalter, Human Resources Director/Court Supervisor Schiffer, Road & Bridge Superintendent Jones.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**EXECUTIVE SESSION:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management, no action required.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Jackson MOTIONED to approve the official meeting minutes for Tuesday, May 28<sup>th</sup>, 2019. Commissioner Stirm SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Clerk Prisco discussed the upcoming budget workshops with the Board and presented reports for their review. Road & Bridge Superintendent Jones presented documentation and discussed the pavement rehabilitation to the Banks/Lowman Highway with the Board. Mr. Jones presented documentation and discussed the repairs to the Gardena shop roof. Chairman Ward MOTIONED to approve the Boise County Road Department shop repair in the amount of \$14,579.66. Commissioner Stirm SECONDED; All Ayes. Documentation was presented and discussion ensued concerning the resource advisory council recruitment with the Board. Commissioner Jackson MOTIONED to appoint Chairman Ward as the advisor for the RAC (Resource Advisory Council) for Boise County. Commissioner Stirm SECONDED; All Ayes. Community Justice Administrator Leader presented an updated order form for a vehicle to the Board, discussion ensued. Emergency Management Coordinator Showalter discussed the project for the cell towers that are being talked about along highway twenty one (21). Mr. Showalter also discussed the historical building reinforcement of the County Buildings.

**BOISE COUNTY POLICIES:** None.

**CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS:** An agreement with M2 Automation to monitor the fire detection system, which has been installed in the Miners' Exchange building in Idaho City, was presented to the Board for review, discussion ensued. Commissioner Stirm MOTIONED to approve the contract with M2 Automation in the amount of \$35.00 per month for

the monitoring of the fire alarm (detection) system in the Miners' Exchange Building. Commissioner Jackson SECONDED; All Ayes.

**DEMAND WARRANTS:** Three (3) Demand Warrants were presented to the Board for review and discussion. Commissioner Jackson MOTIONED to pay Douglas Management in the amount of \$550.00 for the building lease payment on the Prosecutors' office out of fund number 03-04 and account number 05559-0001. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay U.S. District Court Clerk in the amount of \$13.00 for certified copies of JOC (Judgement of Conviction) copies related to Boise County Case number CR08-18-1611, out of fund number 03-04 and account number 0480-0005. Commissioner Stirm SECONDED; All Ayes. Commissioner Jackson MOTIONED to pay Mary Prisco in the amount of \$71.34 for reimbursement of travel expense for PRIMA (Public Risk Management Association) and the STC (State Tax Commission) Budget/Levy training, out of fund number 01-01 and account number 0561-01. Commissioner Stirm SECONDED; All Ayes.

**CORRESPONDENCE:** Voting participation documentation from the National Association of Counties was presented to the Board for review and discussion. Commissioner Stirm is considering attendance at the annual conference, to be determined at a later date. A catering permit application was presented to the Board for review, discussion ensued. Commissioner Stirm MOTIONED to approve the application for Idaho liquor catering permit for Michael Francis for the business of the Payette Brewing Company for the North Fork Championship that will be taking place on June 14<sup>th</sup> and 15<sup>th</sup> of 2019. Commissioner Jackson SECONDED; All Ayes. A liquor license application for the Fusion Mexican Asian Cuisine in Crouch was presented to the Board for review, discussion ensued. Commissioner Stirm MOTIONED to approve the retail alcoholic beverage license application for Jennifer Llewellyn and Mark Amundson for the Fusion Mexican Asian Cuisine restaurant at 33 Market Street in Garden Valley Idaho. Commissioner Jackson SECONDED; All Ayes.

**INDIGENT:** Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, Chairman Ward MOTIONED in the matter of case number 19-05-B to sign the lien(s) placement on a thirty one (31) day emergent case. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of case number 19-05-C to place the lien(s) on a thirty one (31) day emergent case. Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of a non-medical assistance request for cremation number one (1). Commissioner Jackson SECONDED; All Ayes. Chairman Ward MOTIONED in the matter of a non-medical assistance request for cremation number two (2). Commissioner Jackson SECONDED; All Ayes.

**EXECUTIVE SESSION:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management, no action required.



**ROAD & BRIDGE SNOW AND ICE REMOVAL POLICY AMENDMENT DISCUSSION:** A rough draft of the Road & Bridge snow & ice removal policy was reviewed by the Board and Mr. Jones, discussion ensued.

**EBCAD:** Chairman Ward recessed as the Boise County Board of Commissioners and convened as the East Boise County Ambulance District Governing Board. Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(i), risk management. Commissioner Jackson SECONDED; All Ayes. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(b), personnel and per I.C. 74-206(1)(i), risk management, no action required. Chairman Ward recessed as the EBCAD Governing Board and reconvened as the BOCC.

**PUBLIC DEFENSE COMMISSION UPDATE:** Ms. Brianne McCoy updated the Board on what has been taking place within the public defense commission. The grant that Boise County had submitted was discussed with the Board, Clerk Prisco and Prosecutor Strong.

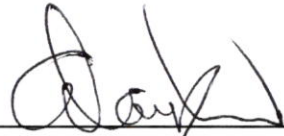
**MISCELLANEOUS:**

- Commissioner Discussion/Committee Reports were discussed briefly. A brief discussion ensued concerning why Boise County did not receive a mass gathering permit for the Lyle Pearson bicycle race that took place the previous weekend.
- Future Agenda Topics were reviewed and discussed.

**CYBER SECURITY TRAINING:** Mary Kummer and Justin Nyquist, both representatives of ICRMP, presented the first of several cyber security training sessions, including a discussion of the Cyber Security Training Program that will be launched this summer.

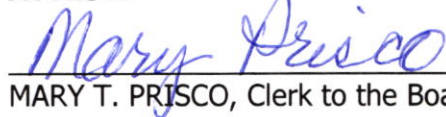
Chairman Ward adjourned the meeting until June 11<sup>th</sup>, 2019.

Approved this 11<sup>th</sup>, day of June 2019



**ALAN D. WARD** Chairman  
Boise County Board of Commissioners

**ATTEST:**

  
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MARY T. PRISCO, Clerk to the Board