



BOISE COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 28th, 2019
BOISE COUNTY COMMISSIONER'S ROOM
OFFICIAL MEETING MINUTES

IN ATTENDANCE: Chairman Ward, Commissioner Jackson, Commissioner Stirm, Clerk Prisco, Deputy Clerk Coffelt, Prosecutor Strong, Assessor Juszczak, Sheriff Kaczmarek, Community Justice Administrator Leader, Solid Waste/Noxious Weeds Superintendent Rekow, Emergency Management Coordinator Showalter, Wildland Fire Mitigation Forester Richardson, Planning & Zoning Administrator Caulder, Coroner Garlock, Court Supervisor/Human Resources Director Schiffer.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management, no action required.

CONSTITUENT INPUT: None.

MINUTES: Commissioner Jackson MOTIONED to accept the minutes for Tuesday, May 21st, 2019, as written. Commissioner Stirm SECONDED; All Ayes.

DEPARTMENTAL ISSUES: Road & Bridge Superintendent Jones discussed with the Board the pavement rehabilitation plan. Mr. Jones also discussed with the Board the repair that needs to be done on the Gardena Road Shop roof. The amended Snow Groomer job description was presented to the Board for review and discussion. Wildland Fire Mitigation Forester Richardson presented documentation to the Board on a skid steer purchase, discussion ensued. Sheriff Kaczmarek presented documentation to the Board on the purchase of a transport van, discussion ensued. Commissioner Stirm MOTIONED to approve the purchase of a twelve (12) passenger transit van for the Sheriffs' Office in the amount of \$33,260.00. Commissioner Jackson SECONDED; All Ayes. The Sheriff also presented documentation to the Board on a final estimate from Castle Mountain Homes on work to the Horseshoe Bend Annex. Community Justice Administrator Leader presented documentation on the purchase of a vehicle order, discussion ensued. Emergency Management Coordinator Showalter and Mr. Jon Delvalle updated the Board on the log jam that is taking place on the Payette River. Chairman Ward MOTIONED to approve of Boise County administering a grant, helping Emergency Management, Garden Valley Fire Department (Protection District) and all other entities involved in removing the log jam on the South Fork of Payette River, on mile marker four (4); also utilizing the Boise County Road & Bridge Department to remove debris. Commissioner Jackson SECONDED; All Ayes.

BOISE COUNTY POLICIES: None.

CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS: An agreement that would extend for five (5) years for the Noxious Weeds Department was presented to the Board, discussion ensued. Chairman Ward MOTIONED to approve the participating agreement between Boise County, the United States Department of Agriculture and Forest Service for the five (5) year Noxious Weeds agreement. Commissioner Jackson SECONDED; All Ayes. An agreement with M2 Automation concerning the fire detection system monitoring was discussed and tabled to June 4th meeting. An agreement with Century Link on the internet service was presented to the Board. The agreement has been reviewed by the legal department, discussion ensued. Commissioner Stirm MOTIONED to approve the master service agreement with Century Link for state, local and education government agencies for thirty six (36) months. Commissioner Jackson SECONDED; All Ayes. An agreement for law enforcement during the Konnexion Music Festival mass gathering was discussed with the Board. Chairman Ward MOTIONED to approve the Konnexion Music Festival mass gathering law enforcement agreement. Commissioner Jackson SECONDED; All Ayes. An application for the Konnexion Music Festival mass gathering was presented to the Board, discussion ensued. Commissioner Stirm MOTIONED to approve the application for the Konnexion music festival, June 6th through June 9th. Commissioner Jackson SECONDED; All Ayes. Resolution 2019-31; an Emergency Management 2018 State Homeland Security Program Grant was presented to the Board, discussion ensued. Chairman Ward MOTIONED to approve Resolution 2019-31; a Boise County resolution adjusting the Boise County General Fund, Emergency Management department, fiscal year 2019 budget. Commissioner Jackson SECONDED; All Ayes. Resolution 2019-32; adjusting the Road & Bridge Fund for repairs to the Gardena Shop, discussion ensued. Chairman Ward MOTIONED to approve Resolution 2019-32; a Boise County resolution adjusting the Boise County Road & Bridge Fund, fiscal year 2019 budget. Commissioner Jackson SECONDED; All Ayes.

DEMAND WARRANTS: None.

CORRESPONDENCE: The bills/claims were presented to the Board for review and approval. Commissioner Jackson MOTIONED to pay the bills/claims as of May 24th, 2019, in the amount of \$72,204.85. Commissioner Stirm SECONDED; All Ayes.

• General Fund	\$4,050.82	Solid Waste	\$9,324.76
• Road & Bridge	\$18,224.76	Tort	\$9,122.00
• Justice Fund	\$13,724.08	Weeds	\$383.26
• EBCAD	\$1,057.88	E911	\$4,828.12
• Court Facilities	\$0.00	63-1305B/Bond Fund	\$0.00
• District Court	\$1,287.01	Snowmobile IC8-A	\$10.84
• Indigent	\$10,010.37	Snowmobile GV8-B	\$0.00
• Junior College	\$150.00	Sheriff's Vessel	\$30.95
• Revaluation	\$0.00	Health Preventive	\$0.00

A catering permit application was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve Catering Permit number sixty five (65). Commissioner Stirm SECONDED; All Ayes. A liquor license application was presented to the Board for review and discussion. Commissioner Jackson MOTIONED to approve the Retail Alcohol Beverage License Application number thirty three (33); Sixty Chapel LLC, Lynn M. Owens. Commissioner Stirm SECONDED; All Ayes. A letter of support to the Idaho

Transportation Department on a grant for improvements to the Banks/Lowman Highway was reviewed and discussed by the Board. Commissioner Stirm MOTIONED to approve the letter of support to the Idaho Transportation Department for a grant request. Commissioner Jackson SECONDED; All Ayes.

INDIGENT: Chairman Ward MOTIONED to move into executive session for indigent per I.C. 74-206(1)(d), exempt records. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward; Aye, Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Coming out of executive session per I.C. 74-206(1)(d), exempt records, no action required.

DEPARTMENT HEAD/ELECTED OFFICIALS MEETING: Present: Solid Waste/Noxious Weeds Superintendent Rekow, Prosecutor Strong, Assessor Juszcak, IT Director Sullivan, Treasurer Turner, Planning & Zoning Administrator Caulder, Clerk Prisco, Road & Bridge Superintendent Jones, Community Justice Administrator Leader, Sheriff Kaczmarek, Human Resources Director Schiffer, Emergency Management Coordinator Showalter, Wildland Fire Mitigation Forester Richardson, Coroner Garlock and EBCAD Director Potts. A roundtable discussion ensued with each Department Head and Elected Official updating the Board on their perspective departments. Clerk Prisco presented documentation and discussed the upcoming vehicle use & maintenance policy that is being worked on. Cyber Security Training/Program discussion ensued. A draft of the Personnel Policy was discussed.

CHANGE IN SUPERVISORY RESPONSIBILITY OVER MAINTENANCE/JANITORIAL: A discussion ensued concerning the change in supervisory responsibility of the Maintenance/Janitorial position from the Assessor to the Community Justice Administrator. Commissioner Stirm MOTIONED to approve the change in the supervisory responsibility over maintenance and janitorial, to the Community Justice Administrator, Amanda Leader, as of June 1st, 2019. Commissioner Jackson SECONDED; All Ayes.

PA ISSUES: Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Stirm - Aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management, no action required.

UNIVERSITY OF IDAHO/GEM COUNTY/BOISE COUNTY 4-H DONATION: Ms. Rebecca Mills spoke to the Board concerning the 4-H program that is within Boise County and updated the Board on what is happening and what plans she has moving forward.

EBCAD BUSINESS: Chairman Ward recessed as the Boise County Board of Commissioners and convened as the East Boise County Ambulance District Governing Board. A mutual aid agreement with Bogus Basin was discussed. Chairman Ward MOTIONED to approve the mutual aid agreement between Bogus Basin and EBCAD for Boise County. Commissioner Jackson SECONDED; All Ayes. Further discussion ensued concerning moving forward with some projects

that are in the works. Chairman Ward recessed as the EBCAD Governing Board and reconvened as the BOCC.

MISCELLANEOUS:

- Commissioner Discussion/Committee Reports were discussed briefly.
- Future Agenda Topics were reviewed and discussed.

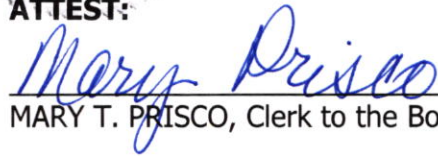
Chairman Ward adjourned the meeting until June 4th, 2019.

Approved this 4th, day of June 2019



ALAN D. WARD Chairman
Boise County Board of Commissioners

ATTEST:



MARY T. PRISCO, Clerk to the Board