



BOISE COUNTY BOARD OF COMMISSIONERS  
MONDAY, JANUARY 14<sup>th</sup>, 2019  
BOISE COUNTY COMMISSIONER'S ROOM  
**OFFICIAL MEETING MINUTES**

**IN ATTENDANCE:** Chairman Ward, Commissioner Jackson, Commissioner Baker, Clerk Prisco, Deputy Clerk Coffelt, Prosecutor Strong, Assessor Juszczak, Emergency Management Coordinator Showalter, Court Supervisor/Human Resources Director Schiffer, Community Justice Administrator Leader, Coroner Garlock, Treasurer Turner, Deed Processor Gullick, Deputy Clerk Dresslar, Deputy Clerk George, Deputy Clerk Whitney, Deputy Clerk Greenway.

Chairman Ward called the meeting to order and the pledge of allegiance was recited.

**ELECTED OFFICIAL/OFFICER INSTALLATION:** Commissioner Baker administered the oath of office to Judge Roger Cockerille. Clerk Prisco administered the oath of office to Commissioner Baker and Commissioner Jackson. Chairman Ward administered the oath of office to Clerk Prisco, Assessor Juszczak, Treasurer Turner and Coroner Garlock.

**PA ISSUES:** Chairman Ward MOTIONED to move into executive session per I.C. 74-206(1)(f), pending litigation, per I.C. 74-206(1)(b), personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206(1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management. Commissioner Jackson SECONDED. Roll call vote: Chairman Ward – Aye; Commissioner Jackson – Aye; Commissioner Baker - aye. Motion passed unanimously. Chairman Ward brought the meeting out of executive session per I.C. 74-206(1)(f) pending litigation, per I.C. 74-206(1)(b) personnel, per I.C. 74-206(1)(d), exempt records, per I.C. 74-206 (1)(a), to hire an employee and per I.C. 74-206(1)(i) risk management, no action required.

**CONSTITUENT INPUT:** None.

**MINUTES:** Commissioner Baker MOTIONED to accept the minutes for Tuesday, January 8<sup>th</sup>, 2019, as written. Commissioner Jackson SECONDED; All Ayes.

**DEPARTMENTAL ISSUES:** Mr. Sheb Church of the Road & Bridge Department filled in for Mr. Jones who had a family emergency, and presented a purchase request for three (3) capital items to the Board. Discussion ensued. Chairman Ward MOTIONED to approve the request from the Road & Bridge Department to purchase a new engine in the amount of \$3,739.00, to re arch the lowboy in the amount of \$5,144.00 and two (2) A/C Units for the broom sweepers in the amount of \$3,765.00. Commissioner Jackson SECONDED; All Ayes. Emergency Management Coordinator Showalter discussed with the Board the possibility of generators at each school for shelter purposes during an emergency. Mr. Showalter also spoke to the Board concerning getting more people involved in the Emergency Operations Center meetings that are held once a month. Mr. Showalter spoke with the Board concerning an ambulance that he would like to add to the auction list. Clerk Prisco discussed with the Board a payroll change from an employee to an elected official, the new Treasurer, Gina Turner. Chairman Ward MOTIONED to approve the payroll change for the Treasurers' office as requested, for Gina Turner.

Commissioner Jackson **SECONDED**; All Ayes. Clerk Prisco briefly updated the Board on a conference that she and Elections Deputy Clerk Dresslar attended.

**BOISE COUNTY POLICIES:** A brief discussion ensued concerning the policy amendments and updates between the Board and Clerk Prisco. A rough draft of an email was reviewed and will be tabled until next week that will come from the Board to Department Heads concerning amending and updating policies pertaining to their perspective departments.

**CONTRACTS/AGREEMENTS/GRANTS/RESOLUTIONS:** Resolution 2019-11; a budget amendment for the Prosecuting Attorneys' Office has been tabled. Resolution 2019-12; the Road & Bridge Snow & Ice removal Policy has been tabled.

**CORRESPONDENCE:** Issue Tracking was reviewed, discussed and updated. A catering/liquor application was presented to the Board for review and discussion. Chairman Ward **MOTIONED** to approve the application for a liquor/catering permit for Green Acres International to be held at the River Canyon Retreat in Garden Valley Idaho. Commissioner Jackson **SECONDED**; All Ayes.

**DEMAND WARRANTS:** Eleven (11) Demand Warrants were presented to the Board for review. Commissioner Baker **MOTIONED** to pay Minert & Associates, Inc. in the amount of \$307.00 for pre-employment drug testing & annual department of transportation program administrative fees out of fund number 02-00 and account number 480-03. Commissioner Jackson **SECONDED**; All Ayes. Commissioner Jackson **MOTIONED** to pay Mountain West Bank in the amount of \$11,816.20 for a RTR-2 final payment out of fund number 02-00 and account number 800-09. Chairman Ward **SECONDED**; All Ayes. Chairman Ward **MOTIONED** to pay IACT in the amount of \$50.00 for Treasurer Midwinter conference registration out of fund number 01-03 and account number 561-1. Commissioner Jackson **SECONDED**; All Ayes. Commissioner Jackson **MOTIONED** to pay Jason Rowe in the amount of \$14.00 for a lunch reimbursement, due to class in Boise out of fund number 1-2 and account number 561-2. Chairman Ward **SECONDED**; All Ayes. Commissioner Baker **MOTIONED** to pay the Boise County Treasurer in the amount of \$27.00 for bank fees out of fund number 01-03 and account number 533-0. Commissioner Jackson **SECONDED**; All Ayes. Chairman Ward **MOTIONED** to pay Ashley Elliott in the amount of \$14.00 for a lunch reimbursement for the winter class in Boise out of fund number 1-2 and account number 561-2. Commissioner Jackson **SECONDED**; All Ayes. Commissioner Jackson **MOTIONED** to pay Brandee Kline in the amount of \$60.40 for mileage & lunch reimbursements for the winter class in Boise out of fund number 20-0 and account number 561-2. Commissioner Baker **SECONDED**; All Ayes. Commissioner Jackson **MOTIONED** to pay Brandon Bettys in the amount of \$157.71 for fuel and meal reimbursements for a winter class in Boise out of fund number 20-0 and account number 561-2. Commissioner Baker **SECONDED**; All Ayes. Commissioner Baker **MOTIONED** to pay Mike Vanderburgh in the amount of \$242.24 for fuel & meal reimbursements for a winter class in Boise out of fund number 20-0 and account number 561-2. Commissioner Jackson **SECONDED**; All Ayes. Commissioner Jackson **MOTIONED** to pay Veridean Technology Solutions in the amount of \$2,050.00 for past due quarterly website hosting during July 1<sup>st</sup> through September 30<sup>th</sup> 2018 and quarterly website hosting for October 1<sup>st</sup>, through December 31<sup>st</sup> 2018 and annual website support, reimbursement for CAI charges in 2019 out of fund number 1-14 and account number 495-00. Commissioner Baker **SECONDED**; All Ayes. Chairman Ward **MOTIONED** to pay Bank of America

in the amount of \$52.49 for tailgate ladder for a pickup truck out of fund number 23-00 and account number 499-0007. Commissioner Jackson SECONDED; All Ayes.

**INDIGENT:** None at this time.

**PA ISSUES:** None at this time.

**REORGANIZATION OF THE BOARD:** Commissioner Jackson MOTIONED that Alan Ward remain Chairman. Commissioner Baker SECONDED; All Ayes. Committee reassignment was discussed briefly, none needed. All department head timesheets will continue being approved by the same Commissioners. The Commissioner by-laws will be reviewed and updated within the next few weeks.

**MISCELLANEOUS:**

- A retirement letter from a Road & Bridge employee was announced on record.
- Commissioner Discussion/Committee Reports were discussed briefly.
- Future Agenda Topics were reviewed and discussed.

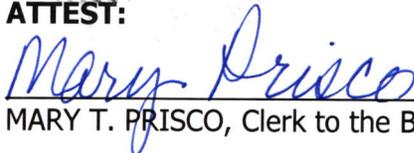
Chairman Ward adjourned the meeting until January 22<sup>nd</sup>, 2019.

Approved this 22<sup>nd</sup>, day of January 2019



**ALAN D. WARD** Chairman  
Boise County Board of Commissioners

**ATTEST:**



MARY T. PRISCO, Clerk to the Board